



STATE OF WISCONSIN
Department of Employee Trust Funds
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SECRETARY

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CORRESPONDENCE MEMORANDUM

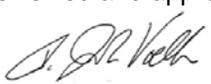
DATE: October 24, 2014
TO: Employee Trust Funds Board
FROM: Matt Stohr, Administrator
Division of Retirement Services
SUBJECT: Review of Committee Charters

Staff recommends the ETF Board review and approve the charters for the Executive, Audit and Budget and Operations Committees, without change.

Please find below the status of each committee charter. The charters were recently reviewed by each committee in accordance with the provisions in the charters. For example, both the Audit Committee charter and the Executive Committee charter were reviewed by the committees in September. Neither committee recommended changes to the charters. The ETF Board typically reviews and approves the charters at the December meeting, every three years, regardless of whether there are any proposed changes.

Audit Committee Charter
12/05/13 – Committee reviewed – Made changes
12/05/13 – ETF Board approved those changes
09/25/14 – Committee reviewed – No changes/ Pending ETF Board confirmation
Budget and Operations Committee Charter
06/26/14 – Committee reviewed – Made changes
06/26/14 – ETF Board approved changes
Executive Committee Charter
09/25/14 – Committee reviewed – No changes/ Pending ETF Board confirmation

I will be available at the December Board meeting if there are any questions.

Reviewed and approved by John Voelker, Deputy Secretary

Electronically Signed 11/17/14

Board	Mtg Date	Item #
ETF	12.11.14	4A