

MINUTES OF MEETING

STATE OF WISCONSIN TEACHERS RETIREMENT BOARD

Thursday, December 9, 2004

Sheraton Madison Hotel
706 John Nolen Drive
Madison, Wisconsin

BOARD PRESENT:

Ted Bratanow
Suzanne Doemel
Irena Macek
Lon Mishler
Dan Nerad
Dennis Panicucci
Roberta Rasmus
Robert Shaw
R. Thomas Pedersen
Jim Tripp
David Wiltgen

BOARD NOT PRESENT:

Wayne McCaffery, Chair

PARTICIPATING ETF STAFF:

Eric Stanchfield, Secretary
Dave Stella, Deputy Secretary
Jean Gilding, Deputy Administrator, Division of Retirement Services
Deborah Budzisz, Board Liaison
Audrey Koehn, Director, Disability Programs Bureau
Christina Licari, Board Liaison

OTHERS PRESENT:

None

Irena Macek called the meeting to order at 1:05 p.m.

ELECTION OF CHAIRPERSON PRO TEM

Motion: Ms. Doemel moved nomination of Ms. Macek to serve as Chairperson Pro Tem. Mr. Shaw seconded the motion, which carried without objection.

CONSIDERATION OF MINUTES

Motion: Mr. Pedersen moved approval of the minutes of the September 16, 2004, meeting. Mr. Wiltgen seconded the motion, which passed without objection on a voice vote.

ELECTION COMMITTEE

Ms. Doemel and Mr. Panicucci volunteered to serve on the election committee to certify the results

of the election for the seat currently held by Ms. Macek and for the upcoming election for the seat formerly held by Reg Delwiche.

2006 MEETING DATES

Mr. Stella discussed possible 2006 meeting dates. Staff are beginning the procurement process and would like input from the individual Boards prior to contracting with a conference site. The meeting dates preferred by the Teachers Retirement Board are:

Thursday, Friday	March 30-31, 2006
Thursday, Friday	June 22-23, 2006
Thursday, Friday	September 21-22 or 28-29, 2006
Thursday, Friday	December 14-15, 2006

Motion: Ms. Doemel moved approval of staff beginning the procurement process for the preferred 2006 meeting dates. Mr. Wiltgen seconded the motion, which passed without objection on a voice vote.

DISABILITY STATISTICS SUMMARY REPORT

Ms. Koehn reviewed the *WRS Disability Benefit Annuity Statistical Report*. Ms. Koehn noted that current statistics reflect that the most frequent age of teacher category disability applicants remains 51-55 and the two most frequent disability types are mental health and neurologic disorders.

ADMINISTRATIVE RULE

Mr. Weber presented a proposed change to the Department's rule-making process, under which a rule will not formally come before the Boards for approval until the Department believes the final draft report is ready to submit to the Legislature.

Motion: Mr. Wiltgen moved to approve the proposed rule process change. Mr. Shaw seconded the motion, which passed without objection on a voice vote.

Mr. Weber presented the final draft report on the new rule regarding the acceptance by the Department of documents received via facsimile and electronic mail. The rule identifies electronic documents as functionally the same as original documents and allows electronic documents to be accepted with no requirement of also submitting an original.

Motion: Mr. Panicucci moved to approve the proposed rule and notice of public hearing for publication. Ms. Doemel seconded the motion, which passed without objection on a voice vote.

ADJOURNMENT

Motion: Mr. Tripp moved adjournment. Mr. Pedersen seconded the motion, which passed without objection on a voice vote.

The meeting of the Teachers Retirement Board adjourned at 1:25 p.m.

Date Approved: _____

Signed: _____
Christina Licari, Board Liaison