

## MINUTES OF JUNE 17, 2009, MEETING

### STATE OF WISCONSIN EMPLOYEE TRUST FUNDS BOARD EXECUTIVE COMMITTEE

DRAFT

Holiday Inn Hotel and Suites  
1109 Fourier Drive, Madison, WI

#### COMMITTEE MEMBERS PRESENT:

Marilyn Wigdahl, Chair Wayne Koessl	Robert Niendorf
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#### PARTICIPATING STAFF:

Dave Stella, Secretary Bob Conlin, Deputy Secretary Rhonda Dunn, Executive Assistant	Pam Henning, Administrator, Division of Management Services
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Marilyn Wigdahl, Chair, Executive Committee (Committee), called the meeting to order at 4:12 p.m.

#### CONSIDERATION OF MINUTES OF PREVIOUS MEETING

***Motion: Mr. Koessl moved to accept the minutes of the March 19, 2009, Executive Committee meeting, as submitted by the Board Liaison.  
Mr. Niendorf seconded the motion, which passed without objection on a voice vote.***

#### UPDATE ON DEPARTMENT OBJECTIVES AND ACCOMPLISHMENTS

Deputy Secretary Conlin and Ms. Dunn reviewed and responded to questions from the Committee regarding the April – June 2009 quarterly accomplishments of the Department. Secretary Stella provided an update on the Department's strategic planning efforts and future goals.

#### PERSONNEL MATTERS

Secretary Stella, Mr. Conlin, and Ms. Dunn referred the Committee to the quarterly and annual human resources reports and responded to questions from the Committee.

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## **MOTION TO CONVENE IN CLOSED SESSION**

Ms. Wigdahl announced that the Committee would convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) for further discussion of personnel matters. Secretary Stella and Ms. Henning were invited to remain during the closed session.

***Motion: Mr. Niendorf moved to convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) for further discussion of personnel matters. Mr. Koessler seconded the motion, which passed on a roll call vote.***

***Members voting aye: W. Koessler, R. Niendorf, M. Wigdahl***  
***Members voting nay: none***

The Committee convened in closed session at 4:35 p.m. and reconvened in open session at 5:35 p.m.

## **ANNOUNCEMENT OF ACTION TAKEN ON BUSINESS DELIBERATED DURING CLOSED SESSION**

Ms. Wigdahl announced the Committee discussed personnel matters.

## **ADJOURNMENT**

***Motion: Mr. Niendorf moved to adjourn the meeting. Mr. Koessler seconded the motion, which passed without objection on a voice vote.***

The Executive Committee of the ETF Board adjourned at 5:36 p.m.

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Robert Niendorf, Secretary  
Executive Committee