



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
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**CORRESPONDENCE MEMORANDUM**

**DATE:** September 1, 2011  
**TO:** Audit Committee  
**FROM:** Cindy Gilles, Board Liaison  
Office of the Secretary  
**SUBJECT:** Election of Officers

**Staff requests that the Audit Committee conduct its annual election of officers.**

Annually, at its first meeting of each calendar year, the Boards are required to elect officers by statute Wis. Stat. § 15.07 (2). Staff recommends that the Audit Committee do the same. Officers should be elected at this meeting as they are all new members.

The members and expiration dates of their Board terms are shown below.

<b>William Ford</b>	05.01.15
<b>Jon Litscher</b>	Ex Officio
<b>Vacant</b>	

It is recommended that new officers assume their duties effective immediately.

Reviewed and approved by Robert Conlin, Deputy Secretary.  
  
Signature \_\_\_\_\_ Date 9/1/2011

Board	Mtg Date	Item #
AUD	9.15.11	3