



Employer *Bulletin*

Employer Communication Center (608) 264-7900 Toll free: 1-888-681-3952 <http://etf.wi.gov>

WRS Regional Employer Training Sessions – Fall 2012

The Department of Employee Trust Funds (ETF) is conducting free Wisconsin Retirement System (WRS) employer training sessions for local and state government employers and school districts. This training is for both employers new to the administration of the WRS and more experienced employers who want to focus on more complex WRS issues. The sessions are set for various Wisconsin cities beginning in September. Please note that some sessions are scheduled for local and state government employers or school districts, while any sessions can be attended for general information. Registration for these sessions must be done online. In general, the morning session will cover more introductory WRS topics, while the afternoon session while usually starting after an afternoon break around noon will cover more advanced WRS topics.

Topics covered include:

- 2011 WI Act 10 & Act 32 Changes
- How to determine WRS eligibility
- WRS reportable earnings
- Employer reporting requirements for the WRS
- How to utilize the Online Network for Employers (ONE) applications to make the administration of the WRS easier
- How to handle rehired employees or rehired annuitants
- New WRS procedures covering USERRA as it now relates to Acts 10 & 32

Training will consist of a combination of presentations and small group activities, with the goal of active learning through interaction with other WRS employers. Registered employers will also be given the opportunity to submit questions regarding the administration of the WRS prior to the training. These employer submissions will be incorporated into the training as much as possible.

Session details:

- Please bring your *WRS Administration Manual* (ET-1127, Rev 11/2010).
- Room temperatures fluctuate – a light sweater or jacket is recommended.
- There is no charge to attend.
- You are responsible for your own lunch.
- Register early – classroom size is limited.

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Online Self-Registration

Please register utilizing our online registration program. View the link below or go to the Employer section of <http://etf.wi.gov>, and select Employer Training. Choose your preferred session and fill in your personal information. Registrants will immediately receive a confirmation of registration or, if the session is full, be asked to be placed on a waiting list.

<http://etfonline.wi.gov/ETFEmprTrainingPublicWeb/emprregistration.do>

An e-mail confirmation with detailed information and coordination instructions will be sent 1-2 weeks prior to the training. If you have any questions regarding the registration process, please contact Aaron Powers, Employer Trainer, at aaron.powers@etf.wi.gov or (608) 266-0761.

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Training 9:00 A.M. – 4:00 P.M.

Registration 8:30 A.M. – 9:00 A.M.

City	Type	Date
La Crosse	School Dist/Local	Tuesday, September 11
Rice Lake	School Dist/Local	Friday, September 14
Appleton	School Districts	Tuesday, September 25
Appleton	Local/State	Wednesday, September 26
Eau Claire	School Districts	Tuesday, October 9
Eau Claire	Local/State	Wednesday, October 10
South Milwaukee	School Districts	Tuesday, October 16
South Milwaukee	Local/State	Wednesday, October 17
South Milwaukee	School Dist/Local	Thursday, October 18
Madison	School Districts	Tuesday, October 23
Madison	Local/State	Wednesday, October 24
Madison	School Dist/Local	Thursday, October 25
Rhinelander	School Dist/Local	Thursday, November 1
Wausau	School Dist/Local	Friday, November 2

For questions regarding this *Employer Bulletin*, please contact the Employer Communication Center toll-free at (888) 681-3952 or locally at (608) 264-7900.