



# Employer *Bulletin*

Employer Communication Center (608) 264-7900 Toll free: 1-888-681-3952 <http://etf.wi.gov>

## WRS Employer Rehired Annuitants Survey

The Department of Employee Trust Funds (ETF) recently published an *Employer Bulletin* (Vol. 27, No. 16, dated August 16, 2010) reviewing in detail the requirements for hiring Wisconsin Retirement System (WRS) annuitants, or “rehired annuitants.” WRS employers routinely ask questions about reporting requirements for rehired annuitants. In order to provide the most in-depth and clearly-understood information and guidance possible, ETF would like to collect further information from you.

The intent of this *Bulletin* is to announce a mandatory employer survey on the topic of WRS rehired annuitants. We ask that you complete and submit this survey (see details below) to ETF no later than: **October 15, 2010.**

We will use the results of the survey to not only better understand the dynamics of WRS employers, but also continue to ensure ETF stays in full compliance with federal tax law (Internal Revenue Code § 401(a)). ETF is authorized under state law to collect any information deemed necessary from WRS participating employers for the proper administration of the Public Employee Trust Fund.

Again, please complete and submit this survey to ETF no later than: **October 15, 2010.**

## Employer Survey Options

Employers will have two options to complete and submit the *Employer Rehired Annuitants Survey*:

1. Online – Please access the link listed below to complete and submit this survey via SurveyMonkey™.

**<https://www.surveymonkey.com/s/RWR2DH8>**

2. Paper Copy – Attached to this *Bulletin* is a paper copy of the survey. Please complete and mail to ETF at the address listed below.

Member and Employer Services Bureau  
Department of Employee Trust Funds  
P.O. Box 7931  
Madison, WI 53707-7931

**Online responses are highly encouraged.**

## Summary

We appreciate your timely response to this *Bulletin* and look forward to improving how ETF can better serve you. Additional information regarding rehired annuitants can be found in Chapters 14 and 15 of the *WRS Administration Manual* (ET-1127). This manual can be found on ETF’s Internet site at <http://etf.wi.gov> under the Employers Tab.

For questions regarding this *Employer Bulletin* and survey, please contact the Employer Communication Center toll free at (888) 681-3952 or locally at (608) 264-7900.

## WRS Employer Rehired Annuitants Survey

ETF is authorized under state law to collect any information deemed necessary from participating employers for the proper administration of the Trust Fund. Please respond to the following survey by October 15th, 2010.

### 1. Please enter the following information.

Name of WRS Agent:   
Email Address:   
Employer Name   
Employer ID Number

### 2. Has this employer hired any WRS annuitants since January 2008?

(If your answer is no, skip to Question 7)

Yes

No

Comments

### 3. Please indicate the specific number of rehired annuitants from January 2008 through September 2010.

(Note - Include only WRS annuitants for all questions)

Number of rehired annuitants:

### 4. How many of those rehired annuitants previously worked for the same employer prior to termination?

Number of rehired annuitants:

### 5. Did this employer complete and submit the ETF form (ET-2319: the Rehired Annuitant Election Form) for each rehired annuitant?

(If your answer is no, please submit them now to ETF)

Yes

No

Comments

### 6. How many of those rehired annuitants elected to re-enroll in the WRS and cancel their annuity?

Number of rehired annuitants:

**7. Does the employer have documented recruitment and hiring procedures that must be followed to fill all vacancies?**

Yes

No

Comments

**8. Does the employer have discretion to make hiring decisions without advance approval of the governing body?**

Yes

No

N/A - State Agency

Comments

**9. Does the employer have a systematic procedure in place to ensure all rehired annuitants meet the mandatory break-in-service?**

Yes

No

Unsure

Comments

**10. Is it possible for the employer to offer a position or employment contract with only a verbal agreement?**

Yes

No

Unsure

Comments

**11. Has the employer received any formal or informal complaints from citizens or interested parties relating to any rehired annuitants?**

- Yes
- No
- Unsure

Comments

**12. As the designated WRS Agent, are you comfortable that you fully understand the statutory requirements of re-hiring annuitants?**

- Yes
- No
- Unsure

Comments