



Employer *Bulletin*

Employer Communication Center (608) 264-7900 Toll free: 1-888-681-3952 <http://etf.wi.gov>

WRS Regional Employer Training Sessions – Spring 2013

The Department of Employee Trust Funds (ETF) is conducting free Wisconsin Retirement System (WRS) employer training sessions for state and local government employers, including school districts. This training is intended for employers new to the administration of the WRS; however, more experienced employers that want to focus on more complex WRS issues may also attend.

The sessions are set in various Wisconsin cities, beginning in April. Please note that some sessions are designated specifically for local and state government employers or school districts. The general sessions are open to all WRS employers. Registration for all sessions must be done online. In general, the morning session will cover introductory WRS administration topics, while the afternoon session will be more advanced.

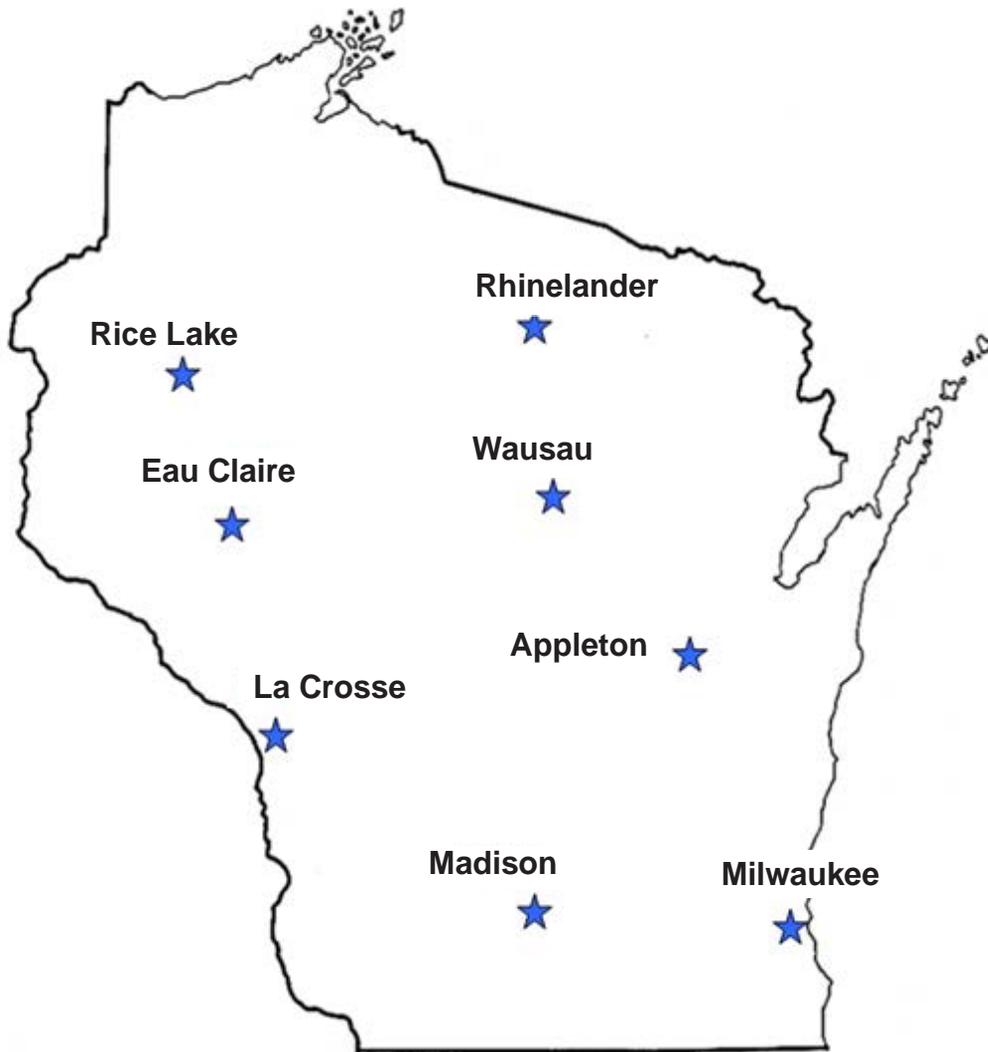
Topics covered include:

- Changes resulting from 2011 Wisconsin Acts 10 and 32
- Determining WRS eligibility
- Determining reportable earnings under the WRS
- Employer reporting requirements for the WRS
- Utilizing the Online Network for Employers (ONE) applications to make WRS administration easier
- Procedures for handling rehired employees or rehired annuitants

Training will consist of a combination of large-group presentations and small-group activities, with the goal of active learning through interaction with other WRS employers. Registered employers will also be given the opportunity to submit questions regarding the administration of the WRS prior to the training. Employers' input will be incorporated into the training as much as possible.

Session details:

- Please bring your WRS Administration Manual (ET-1127, Rev 11/2010).
- Room temperatures fluctuate – a light sweater or jacket is recommended.
- There is no charge to attend.
- You are responsible for your own lunch.
- Register early – classroom size is limited.



2013 Spring Training Session (8 Cities – 13 sessions)

Online Self-Registration

Please register utilizing our online self-registration program. Please view the link below or go to the Employer section of our public Internet site, <http://etf.wi.gov>, and select 'Employer Training,' Select your preferred session and fill in your personal information. Registrants will immediately receive either a confirmation of registration or, if the session is full, be asked if they would like to be placed on a waiting list.

<http://etfonline.wi.gov/ETFEmprTrainingPublicWeb/emprregistration.do>

An email confirmation, with detailed information and instructions, will be sent 1-2 weeks prior to the training. If you have any questions regarding the registration process, please contact Aaron Powers, Employer Trainer, at aaron.powers@etf.wi.gov or (608) 266-0761.

WRS Regional Employer Training Sessions – Spring 2013

Training 9:00 A.M. – 4:00 P.M.

Registration 8:30 A.M. – 9:00 A.M.

City	Type	Date
Rice Lake	General	Tuesday, April 2
Eau Claire	General	Monday, April 15
Eau Claire	School Districts	Tuesday, April 16
La Crosse	Local/State	Tuesday, April 23
Rhinelander	General	Tuesday, April 30
Wausau	General	Wednesday, May 1
Appleton	Local/State	Tuesday, May 7
Appleton	School Districts	Wednesday, May 8
Appleton	General	Thursday, May 9
South Milwaukee	School Districts	Tuesday, May 14
South Milwaukee	Local/State	Wednesday, May 15
Madison	School Districts	Wednesday, May 22
Madison	Local/State	Thursday, May 23

Contact Information

For questions regarding this *Employer Bulletin*, please contact the Employer Communication Center toll-free at (888) 681-3952 or locally at (608) 264-7900.