



Employer *Bulletin*

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etf.wi.gov

2018 Flu Shot Clinics, Well Wisconsin Program Reminders & Incentive Payment Reporting

This bulletin includes information regarding the availability of StayWell's 2018 flu shot clinics, Well Wisconsin Program reminders and incentive payment data for payroll reporting.

StayWell On-Site Flu Shot Clinics

Employers may host flu shot clinics for their employees and spouses enrolled in the State of Wisconsin or Wisconsin Public Employers Group Health Insurance Program between September 10 and December 21, 2018.

To request a clinic (minimum event size of 20 people) at your location, complete this [survey](#) as early as possible and at least 60 days prior to your preferred date(s) to ensure StayWell can accommodate your request. Flu shot clinics may **not** be held on the same day as a Well Wisconsin onsite health screening event.

You may review the [site coordinator guide](#) for further details on what to expect at the flu shot clinic and your responsibilities as a site coordinator. Further questions may be directed to [Katie Storlie](#), StayWell's onsite screening and flu shot clinic coordinator.

August Wellness Webinar

Consider [promoting](#) StayWell's webinar, "Reducing Inflammation for a Healthier You" taking place August 15 from 12 - 12:30 p.m. Chronic inflammation can be the culprit behind poor health and wellbeing. Learn more about the causes of inflammation and ways you can reduce or prevent it to feel your best.

Well Wisconsin Program Reminders

- August 12, 2018: Deadline for employers to request a 2018 Well Wisconsin on-site health screening event. See the [site coordinator guide](#) for more information on hosting and requesting an event.

- October 19, 2018: Deadline for employees and benefits enrolled spouses to complete the [Well Wisconsin Program](#) (screening, health assessment and well-being activity) to **earn** their \$150 gift card.

- October 31, 2018: Deadline for Well Wisconsin Program participants who earned their gift card to **redeem** it (select to have it mailed to their home address or sent to their email as a virtual card) from the [StayWell wellness portal](#).

Incentive Payment Data for Payroll Reporting

ETF will continue to provide employer groups with incentive payment data for incentives issued by StayWell and for those health plans that offer additional incentive programs. This data, used for tax reporting purposes, will be distributed to employer groups in August and November. Helpful reminders regarding the incentive payment data:

- ETF is providing health vendor (includes health insurance plans and StayWell) issued payment information to comply with Internal Revenue Code § 61 (a)(1), Treas. Reg. 1.61-21(a)(3), which considers incentives to be a fringe benefit of employment to be included in the employees' gross income.
- The employee data will contain payment information for incentives issued to the employee and their enrolled family members.
- Since health vendor issued incentives are considered a fringe benefit, not payment for services rendered, incentives are not considered retirement earnings and are not subject to a retirement deduction or employer contribution for WRS.
- Employers with questions specific to payroll process requirements for health vendor issued incentives should contact a tax advisor for guidance.
- Employees with questions about the incentive amount reported should contact the health vendor that issued the incentive.

The Department of Employee Trust Funds does not discriminate on the basis of disability in the provision of programs, services or employment. If you are speech or hearing impaired and need assistance, call the Wisconsin Relay Service toll free at 7-1-1 or 1-800-947-3529 (English) 1-800-833-7813 (Español). If you are visually or cognitively impaired, call 1-877-533-5020 or 608-266-3285 locally. We will try to find another way to get the information to you in a usable form.

This *Employer Bulletin* is published by the Wisconsin Department of Employee Trust Funds. Questions should be directed to contact persons listed in the *Bulletin*. Employer agents may copy this *Bulletin* for further distribution to other payroll offices, subunits or individuals who may need the information. Copies of the most recent *Employer Bulletins* are available on our Internet site at etf.wi.gov/employers.htm

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