



Employer *Bulletin*

Employer Communication Center 608-266-3285

Toll free: 1-877-533-5020

etf.wi.gov

WRS Regional Employer Training Sessions: Fall 2016

The Department of Employee Trust Funds is conducting free Wisconsin Retirement System employer training sessions for local government employers, school districts and technical colleges. This training is beneficial for both employers new to the administration of the WRS and more experienced employers who have been working with WRS for several years.

Session Details:

- Wi-Fi will be available
- There is no charge to attend
- You are responsible for your own lunch (lunch break will be around 12 PM)
- To register, send an email to kim.schmidt@etf.wi.gov

Topics covered include:

- WRS Eligibility Determination
- Employment Category Determination
- Reportable Earnings and Hours
- Monthly Remittance Reporting
- Transaction Reporting
- Annual Reconciliation Reporting
- Rehired Annuitants
- Termination and Reporting
- Brief overview of *new myETF* for Employers

These training sessions are presented in various regions of Wisconsin, encompassing the entire state (one session in each region).



WRS Regional Employer Training Sessions – Fall 2016**All trainings are 9:00 a.m. – 3:00 p.m.**

City	Date	Location
West Salem	Tuesday September 27	CESA 4 Heritage Rm 923 E Garland St, West Salem WI 54669
Wausau	Monday October 10	Northcentral Technical College CBI124 1000 W Campus Dr, Wausau WI 54401
Whitewater	Wednesday October 12	CESA 2 Whitewater Innovation Center 1221 Innovation Dr, Whitewater WI 53190
Fennimore	Thursday October 13	Southwest WI Technical College RM 365 1800 Bronson Blvd, Fennimore WI 53809
Chippewa	Monday October 17	CESA 10 725 W Park Ave, Chippewa Falls WI 54729
Appleton	Wednesday October 19	Fox Valley Technical College RM C190 B PO Box 2277 1825 N. Bluemound Dr, Appleton WI 54912
Sun Prairie	Thursday October 20	WPPI Energy 1425 Corporate Center Dr, Sun Prairie WI 53590
Sturgeon Bay	Friday October 21	Government Center 421 Nebraska St, Sturgeon Bay WI 54235
Hayward	Tuesday October 25	Courthouse Assembly RM 10610 Main St, Hayward WI 54843

The Department of Employee Trust Funds does not discriminate on the basis of disability in the provision of programs, services or employment. If you are speech or hearing impaired and need assistance, call the Wisconsin Relay Service toll free at 7-1-1 or 1-800-947-3529 (English) 1-800-833-7813 (Español). If you are visually or cognitively impaired, call 1-877-533-5020 or (608) 266-3285 locally. We will try to find another way to get the information to you in a usable form.

This *Employer Bulletin* is published by the Wisconsin Department of Employee Trust Funds. Questions should be directed to contact persons listed in the *Bulletin*. Employer agents may copy this *Bulletin* for further distribution to other payroll offices, subunits or individuals who may need the information. Copies of the most recent *Employer Bulletins* are available on our Internet site at etf.wi.gov/employers.htm

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