



Employer *Bulletin*

Employer Communication Center (608) 264-7900 Toll free: 1-888-681-3952 <http://etf.wi.gov>

ICI	Completion Date	Effective Date	Report Date
Annual Premium Update	January	February 1	February report due March 22, 2010
Deferred Enrollment with <i>ICI Application</i> (ET-2307)	Application received by February 1*	April 1	April report due May 20, 2010
Annual Supplemental ICI Enrollment period - Use <i>ICI Application</i> (ET-2307)	Application received by February 1*	April 1	April report due May 20, 2010

Annual ICI Premium Review and Update

Please remember to complete the annual Income Continuation Insurance (ICI) premium updates in January (effective February 1, 2010). New premium rates are based on employees' 2009 average monthly WRS earnings (total earnings rounded to the next higher thousand and divided by 12) and accumulated sick leave (elimination period for UW Faculty).

Premium categories are based on the employee's accumulated sick leave hours as of the prior year's last complete payroll period. For 2009, this is pay period 26B (December 6, 2009 through December 19, 2009).

Estimated premiums should continue for newly hired employees or for employees whose percentage of appointment changed until a full calendar year of WRS earnings is available.

Example:

- Employee starts WRS employment in July 2009 - use estimated salary.
- January 2010 Annual Adjustment - continue to use estimated salary.
- January 2011 Annual Adjustment - use previous calendar year (2010) WRS earnings

Similarly, if an employee had an authorized leave during the prior calendar year, gross premiums remain at the rate in effect prior to the leave until a full calendar year of WRS earnings is available.

Deduct premiums during the 4A payroll period (January 31 - February 13). Remittance reports are due to Employee Trust Funds (ETF) by March 22, 2010.

INSIDE

* Annual Income Continuation Insurance (ICI) Premium Review and Update

* Enrollment Periods End February 1, 2010
* 2010 ICI Premium Rates Increase

Enrollment Period Ends February 1, 2010

Note: Because January 30 falls on a Saturday in 2010, the enrollment period is extended to Monday, February 1.

Deferred:

Deferred enrollment gives employees an opportunity to enroll in ICI based on accumulated sick leave. The employee does not have to provide proof of insurability. The following conditions apply:

- It is the first time an employee becomes eligible for an increase in State contribution toward premium under premium category 4 or 5. An employee is eligible at the end of any year they are in category 6.
- The employee qualifies for premium category 3. Category 3 is available to part-time employees on a prorated basis.

Supplemental:

Supplemental ICI provides optional coverage for annual earnings between \$64,000 and \$120,000. ICI covers annual earnings up to \$64,000. Supplemental ICI covers annual earnings up to \$120,000. The employee pays the entire supplemental premium. There is no partial supplemental coverage.

An employee on a leave of absence during open enrollment has 30 days to apply after returning to work. Employees currently receiving ICI benefits may enroll when they return to work and are no longer receiving ICI benefits.

Deferred and Supplemental:

Determine premiums using the same criteria as the annual process (above). Coverage is effective April 1, 2010. Deduct premiums during the 8A payroll period (March 28 - April 10). Remittance reports are due at ETF by May 20, 2010.

2010 ICI Premium Rates Increase

ICI premium rates for 2010 will increase effective February 1, 2010. The premium rate charts can be found on ETF's Internet site at http://etf.wi.gov/publications/ici_premium_table_state.pdf

For questions regarding this Employer Bulletin, please contact the Employer Communication Center at (608) 264-7900, toll free at (888) 681-3952 or via e-mail at etf.descomm@etf.state.wi.us.

The Department of Employee Trust Funds does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing or visually impaired and need assistance, call the Wisconsin Relay Service at 7-1-1 or 1-800-947-3529 (English) 1-800-833-7813 (Español). We will try to find another way to get the information to you in a usable form.

This *Employer Bulletin* is published by the Wisconsin Department of Employee Trust Funds. Questions should be directed to contact persons listed in the Bulletin, or to the Division of Retirement Services (DRS). Call Jean Gilding, DRS Administrator, at (608) 266-1210. Employer agents may copy this Bulletin for further distribution to other payroll offices, subunits or individuals who may need the information. Copies of the most recent Employer Bulletins are available on our Internet site at the following URL: <http://etf.wi.gov/employers.htm>

Wisconsin Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931 <http://etf.wi.gov>.