



# Employer *Bulletin*

Employer Communication Center 608-266-3285

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etf.wi.gov

## It's Your Choice Open Enrollment Period, Kickoff Meeting Dates Set

### It's Your Choice Open Enrollment Period Set: October 2- October 27

The Group Insurance Board (GIB) established the 2018 It's Your Choice open enrollment period, October 2 - October 27, 2017, at its May board meeting.

### Attend the It's Your Choice Kickoff Meeting: September 28, 2017

The Thursday, September 28, 2017 kickoff meeting date was finalized upon GIB approval of the October 2 - October 27 It's Your Choice open enrollment period. ETF hosts this annual It's Your Choice meeting for state agencies and local health employers' payroll and personnel representatives, health plans and pharmacy benefit representatives. ETF staff members share information and discuss procedures regarding the It's Your Choice open enrollment period.

If you cannot attend this meeting, ETF is again planning to livestream the event using Go To Webinar. Please watch for future *Employer Bulletins* or emails from ETF on plan changes for next year, and webinar and meeting location updates.

ETF will also offer an online e-learning opportunity for all members (employers and employees) during this year's It's Your Choice Open enrollment period. This e-learning will be designed to answer any questions employers or employees may have related to this year's open enrollment period.

If you will be attending in person and plan to stay overnight in Madison, make your reservations early. There is a large event in the area this week and rooms are filling up.

### Separate State & Local It's Your Choice Kickoff Meetings

Details for this year's It's Your Choice kickoff meetings are as follows:

**Date:** Thursday, September 28, 2017

**Time:** **State Employer Representatives:** morning session 9:00 a.m. - 12:00 p.m.

**Local Government Employer Representatives:** afternoon session 1 - 4:00 p.m.

**Place:** Crowne Plaza

The Three Lakes Room

4402 E. Washington Ave.

Madison, WI 53704

The Crowne Plaza is located on the east side of Madison just off of highway 151 on East Washington Avenue—minutes away from Interstate 90/94; twenty minutes from the Wisconsin State Capitol, Madison State Street area and the University of Wisconsin-Madison campus; five minutes away from the Dane County Regional Airport and across the street from the East Towne Mall.

- From **Chicago** (South): I 90 to exit to US -151 (Exit 135 A), 1.78 miles US-151 turns into East Washington Avenue
- From **Green Bay** (North): US-41 to Exit 113, WI-26 to US-151 turns into East Washington Avenue
- From **Milwaukee** (East): I 94 West, US-151 Exit 135 A, US-151 turns into East Washington Avenue
- From **Minneapolis** (West): I 94 East, US-151 S Exit 135A, US-151 turns into East Washington Avenue
- From **Des Moines** (South): I 80 East to I 380 North, north on US-151 , US-151 Exit 135 A, US-151 turns into East Washington Avenue

For more detailed directions, maps and information, visit [www.cpmadisonhotel.com/map.aspx](http://www.cpmadisonhotel.com/map.aspx)

## Entrances and Parking

The kickoff meeting will be held in the Three Lakes Room. Parking is free in the Crowne Plaza parking lot. Signs will be displayed throughout the building for directions to the Three Lakes Room.

## Income Continuation Insurance

The GIB has again approved an Income Continuation Insurance (ICI) premium rate increase of 20% for 2018. The rate increase will be effective as of February 1, 2018. The new premium rates will be available this fall.

## Arrange Health Fairs Early

You are responsible for arranging your own health fairs. Contact the health plans and Navitus Health Solutions directly to invite their representatives to your health fair. Please select a date for your health fair that allows plenty of time for 2018 It's Your Choice materials to arrive.

Please fill out and return the [Benefit/Health Fair Request Form \(ET-7117\)](#) by July 18, 2017, to have your health fairs published on the ETF website and request an ETF benefits specialist at your fair.

Contact ETF Outreach by email at [ETFOutreach@etf.wi.gov](mailto:ETFOutreach@etf.wi.gov) with any additional questions.

## Updated Plan Contact List

The recently-revised [Health Insurance Plan Contacts \(ET-1728\)](#) contains each health plan's contacts for membership and coverage, claims, supplies, employee assistance programs and complaints/grievances. The form is for employer use only; please do not provide your employees with these contacts. Employees should contact the insurance plan using the contact information in the It's Your Choice materials.

## Questions

Employer questions may be directed to ETF at 608-266-3285 or toll free at 1-877-533-5020. Employers may also direct questions to ETF's Employer Communication Center by sending an email to [ETFHealthandIns@etf.wi.gov](mailto:ETFHealthandIns@etf.wi.gov).

The Department of Employee Trust Funds does not discriminate on the basis of disability in the provision of programs, services or employment. If you are speech or hearing impaired and need assistance, call the Wisconsin Relay Service toll free at 7-1-1 or 1-800-947-3529 (English) 1-800-833-7813 (Español). If you are visually or cognitively impaired, call 1-877-533-5020 or 608-266-3285 locally. We will try to find another way to get the information to you in a usable form.

This *Employer Bulletin* is published by the Wisconsin Department of Employee Trust Funds. Questions should be directed to contact persons listed in the bulletin. Employer agents may copy this bulletin for further distribution to other payroll offices, subunits or individuals who may need the information. Copies of the most recent *Employer Bulletins* are available on our Internet site at [etf.wi.gov/employers.htm](http://etf.wi.gov/employers.htm).

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