

## myETF Employer myETF Payroll File Resource Change Log

Date	Field or Validation	Change
August 1, 2016	All fields containing numbers	In the fields with numbers, the examples now match the length of the field.
August 1, 2016	All fields containing addresses	<p>The following Address Lines are now limited to 30 Characters: Address Line 1, Address Line 2, Address Line 3.</p> <p>The following validation was added to Table 2: "Address Line X cannot exceed 30 characters. Please update Address Line X."</p>
August 1, 2016	Employee Zip Code	<p>Changed Field Format / Valid Value to:</p> <p>999999999</p> <p>If the Zip is less than 9 characters, can zero fill</p> <p>Example 1: 023450000 is translated into: 02345-0000 Example 2: 523450780 is translated into: 52345-0780</p>
August 1, 2016	Estimated Annual Earnings	<p>Changed the field description to: Required for employees participating in ETF-administered:</p> <ul style="list-style-type: none"> <li>▪ Life insurance; must be provided upon new hire</li> <li>▪ ICI; must be provided upon: <ul style="list-style-type: none"> <li>→ New hire</li> <li>→ Permanent change in FTE%</li> </ul> </li> </ul> <p>Changed the Field Format/Valid Values to reflect that information cannot be negative.</p>
August 1, 2016	Employee Site	<p>Employee Site is now a conditionally required field. A new validation was added to Table 2: The trigger condition is: "Employee Site is blank for the Billing Location." Message: "Employee site is required for this Billing Location."</p>
August 1, 2016	Validation message from Table 2: "FTE% is invalid."	This validation message now reads: "FTE% is not a valid value. The FTE% value must be between 00000 and 10000."
August 1, 2016	Validation message from Table 9: "DOD populated without corresponding Employment Status."	This validation message now reads: "Please submit Employment Status TH and review DOD for accuracy."
August 1, 2016	Validation message from Table 10: New Enrollment Work Report Validations. "Original Hire Date is blank."	This validation message now reads: "Original Hire Date is required for a new employee or Job Category change. Please provide the Original Hire Date."
August 1, 2016	Validation message from Table 10: "WRS Coverage Eff Date is blank."	This validation message now reads: "WRS Coverage Eff Date is required for new employment, a Job Category change for WRS Eligible employees, or Work Status change to WRS Eligible. Please provide the WRS Coverage Eff Date."

August 1, 2016	Validation message from Table 10: "WRS Coverage Eff Date is populated for WRS Ineligible employee."	This validation message now reads: "WRS Coverage Eff Date must be blank for WRS Ineligible or Insurance Only employees. Please remove the WRS Coverage Eff Date or change the Work Status to WRS Eligible. If you need to adjust the WRS Coverage Eff Date for an existing employee, please go directly into the Roster tab and update employment."
August 1, 2016	Trigger condition from Table 11: "New member enrollment with recent Separation Benefit."	The trigger condition was changed from "Work Report Period Start Date is within 75 days of the later of Termination Date, Application Received Date or Benefit Effective Date" to "Work Report Period Start Date is within 75 days of the Termination Date."
August 1, 2016	Trigger condition from Table 11: "New member enrollment with recent Lump Sum Annuity."	The trigger condition was changed from "Work Report Period Start Date is within 75 days of the later of Termination Date, Application Received Date or Benefit Effective Date" to "Work Report Period Start Date is within 75 days of the Termination Date."
August 1, 2016	Trigger condition from Table 11: "WRS Ineligible member enrollment with recent WRS Eligible termination"	The trigger condition was changed from: "This is based on Benefit Effective Date is populated for benefit types =..." to "This is based on Benefit Effective Date is not populated for benefit types =..."
August 1, 2016	Validation message from Table 12: "FTE% is missing for a state agency employee."	This validation message now reads: "A valid FTE% is required for a WRS Eligible non-LTE employee. Please provide the FTE% between 00100 and 10000."
August 1, 2016	All messages that stated: "...please go directly into Member Contract Record..."	This text now reads: "...please go directly into the Roster tab and update employment."
August 1, 2016	All messages that referenced "...please go directly into employment record to do so."	This text now reads: "...please go directly into the Roster tab and update employment."