

DEPARTMENT OF EMPLOYEE TRUST FUNDS
P.O. Box 7931
Madison, WI 53707-7931

**AUTHORIZATION FOR PLAN-TO-PLAN TRANSFER TO PURCHASE
WISCONSIN RETIREMENT SYSTEM SERVICE CREDIT**

Section 40.285, Wis. Stats.

EMPLOYER INFORMATION – Please Print

Employer Name		Employer Number	
		69-036-	
Street	City	State	Zip Code

As a Wisconsin Retirement System (WRS) participating employer whose employees are authorized to make contributions to WRS under Section 403(b) of the Internal Revenue Code (IRC), you are deemed to be the Plan Administrator of your employees' WRS 403(b) plan. As such, your authorization is required for any transfer of funds from your employees' WRS 403(b) contributions to their WRS required contribution account for the purpose of buying creditable service in the WRS.

The Department of Employee Trust Funds (DETF) confirms that the WRS is a governmental retirement plan qualified under Section 401(a) of the IRC, and therefore qualified to receive contributions from a qualified 403(b) plan for the purpose of buying permissive service credits in the WRS.

By signing below as the Plan Administrator, you are authorizing the potential transfer of funds from the participant's 403(b) tax-deferred contributions to the participant's WRS required contribution account if the participant requests the DETF to transfer such funds for the purpose of buying creditable service in the WRS. **This authorization is valid for all of your former, current and future 403(b) plan participants; no further action will be required on your part.**

Please sign this form and return it to the Department: Attn: Dale Ferron at the address above.

I hereby authorize the Department of Employee Trust Funds to transfer monies from the WRS 403(b) contributions made by employees of this agency to the employee's WRS Section 401(a) account upon the employee's request. Such transferred funds would be used for the sole purpose of buying creditable service in the WRS.		
Date (MM/DD/YYYY)	Signature of WRS Agent	Telephone Number