



## Additional Contributions Remittance

Wisconsin Department  
of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

You are responsible for calculating the maximum annual amount of additional contributions you can make to the Wisconsin Retirement System. For assistance in determining the maximum annual contribution amount allowed, review the *Maximum Additional Contribution Worksheet* (ET-2566) on the ETF website. Overpayments will be returned without interest. Review the *Additional Contributions* (ET-2123) brochure for details about additional contributions. The WRS **does not accept rollovers** for the purpose of making additional contributions.

ETF does not provide tax advice. For advice, contact your attorney or tax adviser.

You can make your voluntary additional employee paid contributions via the e-payment site, which is available at [etf.wi.gov/retirement/additional-contributions](http://etf.wi.gov/retirement/additional-contributions) or on ETF's My Info or Additional Contributions pages. You must input your ETF member ID in order to allocate your payment to your WRS account. If you choose this payment option, you do not need to submit this form.

**If you choose to make voluntary additional employee paid contributions via check, complete and return this form with your payment.** To earn the rate of interest effective in January, **checks mailed to the U.S. Bank lockbox** must be received by the bank — with no subsequent bank rejections or holds — no later than **Dec. 31**.

Make your check payable to the Department of Employee Trust Funds.

Send your payment and this remittance form to:  
**DEPARTMENT OF EMPLOYEE TRUST FUNDS**  
**PO Box 93901**  
**Milwaukee, WI 53293-3901**

Member Information	
Name	
ETF Member ID	Last 4 of SSN <b>XXX-XX-</b>
<b>Additional Contribution Amount:</b>	<b>\$</b>

Special Instructions for Persons Currently Enrolled in the Variable Trust Fund	
Variable Trust Fund enrollments effective on and after January 1, 2001: If you filed a Variable election to be effective on and after January 1, 2001, your additional contribution is automatically split evenly between your Core and Variable Trust Fund accounts. No further action is necessary.	
Variable enrollments effective before April 29, 1980: If you filed a variable election before enrollment was closed on April 29, 1980 and have remained in the variable fund since then, <b>you may choose the percentage of your additional contribution to be placed into the Variable Trust Fund (0-100%). Enter that percentage to the right.</b>  If left blank, your additional contribution is automatically split evenly between your Core and Variable Trust Fund accounts.	<b>Variable percentage</b>  %