

DRAFT

MINUTES

June 22, 2017

Budget and Operations Committee

Employee Trust Funds Board
State of Wisconsin



Location:

State Revenue Building – Room 1N-02
2135 Rimrock Road, Madison, WI

COMMITTEE MEMBERS PRESENT:

Mary Von Ruden, Chair
David Wiltgen, Vice Chair
Roberta Rasmus, Secretary

PARTICIPATING EMPLOYEE TRUST FUNDS (ETF) STAFF:

Office of the Secretary:

John Voelker, Deputy Secretary
Tarna Hunter, Director of Strategic
Engagement and Government
Relations

Division of Retirement Services:

Anne Boudreau, Deputy Administrator
Office of Enterprise Initiatives:
Bob Martin, Director

Ms. Von Ruden, Chair, called the Budget and Operations Committee (Committee) to order at 8:00 a.m.

ANNOUNCEMENTS

ETF recently hired Bonnie Cyganek as the Director of Budget, Contract Administration and Procurement.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

MOTION: Ms. Rasmus moved to accept the minutes of the March 23, 2017, Budget and Operations Committee meeting, as submitted by the Board Liaison. Mr. Wiltgen seconded the motion, which passed unanimously on a voice vote.

Board	Mtg Date	Item #
BUD	9.21.17	1

BUDGET AND OPERATIONS UPDATE

Ms. Boudreau provided an operations update and discussed trends and new service delivery methods, including virtual appointments and the phasing out of unscheduled “walk in” appointments.

2017-2019 STATE BUDGET UPDATE

Ms. Hunter provided the details of ETF’s biennial budget request, including new positions, changes in domestic partnerships and Joint Committee on Finance’s rejection of self-insurance. The Committee discussed self-insurance.

BENEFIT ADMINISTRATION SYSTEM (BAS) UPDATE

Mr. Martin provided an update on the implementation of ETF’s Benefits Administration System (BAS) project, including the testing cycles. Rollout 2 is scheduled to go live January 1, 2018, and while it will primarily affect WRS employers, R2 will provide a few services for members.

FUTURE ITEMS FOR DISCUSSION

The Committee requested an update on the Hill Farms building status.

ADJOURNMENT

MOTION: Mr. Wiltgen moved to adjourn the meeting. Ms. Von Ruden seconded the motion, which passed unanimously on a voice vote.

The Committee adjourned at 8:48 a.m.

Date Approved: _____

Signed: _____

Roberta Rasmus, Secretary
Budget and Operations Committee