



STATE OF WISCONSIN
Department of Employee Trust Funds
Robert J. Conlin
SECRETARY

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CORRESPONDENCE MEMORANDUM

DATE: March 6, 2014
TO: Audit Committee
FROM: Cheryllynn Mullins, Board Liaison
Office of the Secretary
SUBJECT: Election of Officers

Staff requests that the Audit Committee conduct its annual election of officers.

According to the Audit Committee Charter, at the first meeting of the Committee in each calendar year, the Committee shall elect one of its members chair, another member vice chair, and a third member secretary, each to serve for a term of one year or until his or her successor is duly elected and qualified, whichever is less.

The current officers are shown below.

Chair	William Ford
Vice-Chair	Vacant
Secretary	Kimberly Hall

It is recommended that new officers assume their duties effective immediately following the meeting at which they are elected.

Reviewed and approved by Robert J. Marchant, Deputy Secretary.

Electronically Signed 3/13/14

Board	Mtg Date	Item #
AUD	3.27.14	3