



STATE OF WISCONSIN  
Department of Employee Trust Funds  
Robert J. Conlin  
SECRETARY

801 W Badger Road  
PO Box 7931  
Madison WI 53707-7931

1-877-533-5020 (toll free)  
Fax (608) 267-4549  
<http://etf.wi.gov>

## CORRESPONDENCE MEMORANDUM

**DATE:** March 6, 2015  
**TO:** Audit Committee  
**FROM:** Cheryllynn Wilkins, Board Liaison  
Office of the Secretary  
**SUBJECT:** Election of Officers

**Staff requests that the Audit Committee conduct its annual election of officers.**

According to the Audit Committee Charter, at the first meeting of the Committee in each calendar year, the Committee shall elect one of its members chair, another member vice chair, and a third member secretary, each to serve for a term of one year or until his or her successor is duly elected and qualified, whichever is less.

The current officers are shown below.

<b>Chair</b>	William Ford
<b>Vice-Chair</b>	Victor Shier
<b>Secretary</b>	Kimberly Hall

It is recommended that new officers assume their duties effective immediately following the meeting at which they are elected.

Reviewed and approved by A. John Voelker, Deputy Secretary

Electronically Signed 3/16/15

Board	Mtg Date	Item #
AUD	4.2.15	3