



State of Wisconsin
Department of Employee Trust Funds
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Correspondence Memorandum

Date: March 1, 2016
To: Audit Committee
From: Cherylynn Wilkins, Board Liaison
Office of the Secretary
Subject: Election of Officers

Staff requests the Audit Committee conduct its annual election of officers.

According to the Audit Committee Charter, at the first meeting of the Committee in each calendar year, the Committee shall elect one of its members as chair, another member vice chair and a third member secretary, each to serve for a term of one year or until his or her successor is duly elected and qualified, whichever is less.

The current officers are shown below.

| | |
|-------------------|--------------|
| Chair | William Ford |
| Vice Chair | Victor Shier |
| Secretary | Leilani Paul |

It is has been past practice for new officers to assume their duties effective immediately following the meeting at which they are elected.

Reviewed and approved by A. John Voelker, Deputy Secretary

Electronically Signed 3/4/16

| Board | Mtg Date | Item # |
|-------|----------|--------|
| AUD | 3.24.16 | 3 |