



State of Wisconsin
Department of Employee Trust Funds
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SECRETARY

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Correspondence Memorandum

Date: March 5, 2018
To: Audit Committee
From: Cheryllynn Wilkins, Board Liaison
Office of the Secretary
Subject: Election of Officers

ETF requests the Audit Committee conduct its annual election of officers.

According to the Audit Committee Charter, at the first meeting of the Committee in each calendar year the Committee shall elect one of its members as chair, another member vice chair and a third member secretary, each to serve for a term of one year or until his or her successor is duly elected and qualified, whichever is less.

The current officers are shown below.

Chair	William Ford
Vice Chair	Victor Shier
Secretary	Leilani Paul

It has been past practice for new officers to assume their duties effective immediately following the meeting at which they are elected.

Reviewed and approved by A. John Voelker, Deputy Secretary

Electronically Signed 3/14/18

Board	Mtg Date	Item #
AUD	3.29.18	3