

AGENDA / NOTICE

Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin

Thursday, March 21, 2019 (8:00 a.m.)

Hill Farms State Office Building – Room N112

4822 Madison Yards Way, Madison WI 53705



Estimated Time	Action Item	Topic	
8:00 a.m.		Call to Order	
		1. Announcements	
	☛	2. Consideration of December 13, 2018 Open Session Meeting Minutes	
	☛	3. Election of Officers	Cherylynn Wilkins
		4. Internal Audit Reports	
		A. Continuity of Operations Plan	Ramona Yee
		B. IT Asset Management	Michelle Hoehne
	☛	5. Audit Frequency Guideline	Yikchau Sze
		6. FY2018 - FY2019 Audit Plan Status, including Open Issues Report and Fraud Hotline Report	Yikchau Sze
		7. Internal Audit Director Proposed Evaluation Process	Pam Henning
		8. Future Items for Discussion	
8:55 a.m.	☛	9. Adjournment	

Please note items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

Documents for this meeting are available on-line at: http://etf.wi.gov/gov_boards.htm This agenda is posted at the State Capitol, the Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

The meeting location is handicap accessible. If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931.

Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.