

# AGENDA / NOTICE

Revised 6/10/21



## Audit Committee

Employee Trust Funds (ETF) Board  
State of Wisconsin

**Wednesday, June 16, 2021 (9:15 a.m.)**

### IMPORTANT NOTICE

This is a virtual meeting. All Board members will be attending this meeting via teleconference. Members of the public may also access the meeting via teleconference. No physical access will be available. If you would like your attendance documented in the minutes, or would like to provide feedback to the board, please email [ETFSMBBoardFeedback@etf.wi.gov](mailto:ETFSMBBoardFeedback@etf.wi.gov).

**Video Teleconference: A link to the Microsoft Teams meeting is available on the agenda for this meeting posted on ETF's website, [etf.wi.gov](http://etf.wi.gov), under "Governing Boards" and "Retirement Boards Meeting Agendas and Materials"**

Telephone Information: (608) 571-2209

Conference ID: 194 707 878#

Estimated Time	Action Item	Topic	
9:15 a.m.		Call to Order	
		1. Announcements	
		2. Consideration of March 24, 2021 Open and Closed Session Meeting Minutes	
		3. Variable Fund Transfer Audit	Yikchau Sze
9:30 a.m.		4. Health Insurance Premium Deduction Setup for Annuitants	Kim Richmond

Documents for this meeting are available on-line at: [http://etf.wi.gov/gov\\_boards.htm](http://etf.wi.gov/gov_boards.htm) This agenda is posted at the State Capitol, the Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Estimated Time	Action Item	Topic	
		<u>Written Report Only</u>	
		<b>5. Wisconsin Deferred Compensation Program Financial Statements Audit</b>	Michelle Hoehne
9:45 a.m.		<b>6. FY2020 - FY2021 Audit Plan Status, including Open Issues Report</b>	Yikchau Sze
9:55 a.m.	✚	<b>7. Internal Audit Plan for Biennial Period FY2022 and FY 2023</b>	Yikchau Sze
		<b>8. Future Items for Discussion</b>	
10:15 a.m.	✚	<b>9. Adjournment</b>	

*Please note items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.*