

AGENDA / NOTICE



Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin

Thursday, December 9, 2021 (9:00 a.m.)

IMPORTANT NOTICE

This is a virtual meeting. All Board members will be attending this meeting via teleconference. Members of the public may also access the meeting via teleconference. No physical access will be available. If you would like your attendance documented in the minutes, or would like to provide feedback to the board, please email ETFSMBBoardFeedback@etf.wi.gov.

Video Teleconference: [Click here to join the Microsoft Teams meeting](#)

Telephone Information: (608) 571-2209

Conference ID: 435 465 784#

Estimated Time	Topic	
9:00 a.m.	Call to Order	
	1. Announcements	
	2. Consideration of September 17, 2021 Open Session Meeting Minutes	
	3. Election of Officers	Cherylynn Wilkins
	4. Calendar Year 2020 Financial Audit by Legislative Audit Bureau (LAB)	Erin Scharlau (LAB)
	A. End of Audit and Rep Letters ETF	
	B. 2020 ETF Annual Comprehensive Financial Report (LAB Report 21-14)	

Documents for this meeting are available on-line at: http://etf.wi.gov/gov_boards.htm This agenda is posted at the State Capitol, the Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Estimated Time	Action Item	Topic	
		C. Employer Schedules for the Wisconsin Retirement System and Other Postemployment Benefits Plans (LAB Reports 21-15, 21-16, 21-17 and 21-18)	
		5. Third Party Administrator Contract Compliance Audits Oversight	Michelle Hoehne
		6. Annual Review of Audit Committee Charter	Yikchau Sze
		7. Annual Review of Internal Audit Charter	Yikchau Sze
		8. Annual Independence Affirmation and Disclosures	Yikchau Sze
		9. FY2022 - FY 2023 Audit Plan Status, including Open Issue Report	Yikchau Sze
		10. Future Items for Discussion	
10:00 a.m.		11. Adjournment	

Please note items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.