

AGENDA / NOTICE

Revised 3/22/23



Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin



Thursday, March 23, 2023 (7:45 a.m.)

Hill Farms State Office Building – Room N107
4822 Madison Yards Way, Madison WI 53705

Important Notice: This meeting is held onsite at the Hill Farms State Office Building but is also available via teleconference as provided herein. If you would like your attendance documented in the minutes, or would like to provide feedback to the Board, please email ETFSMBoardFeedback@etf.wi.gov

Teleconference: [Join the meeting](#)

To join via Telephone: (608) 571-2209 **Conference ID:** 590 998 414 #

Estimated Time	Action Item	Topic	
7:45 a.m.		Call to Order	
		1. Announcements	Yikchau Sze
		2. Consideration of December 8, 2022 Open and Closed Session Meeting Minutes	
		3. Election of Officers	Cherylynn Wilkins

Documents for this meeting are available on-line at: http://etf.wi.gov/gov_boards.htm. This agenda is posted at the State Capitol, the Department of Employee Trust Funds, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Estimated Time	Action Item	Topic	
		4. Calendar Year 2021 Financial Audit by Legislative Audit Bureau (LAB) A. Ending Audit Communication B. LAB report 23-3; 2021 ETF Annual Comprehensive Financial Report C. LAB Report 22-13 through 22-19	Erin Scharlau (LAB)
		5. Resource Management Using Eclipse	Kurt Petrie
		6. TPA Contract Compliance Audit – Pre-Tax Savings Account Programs	Shellee Bauknecht
		7. Annuity Calculation Limited Review	Yikchau Sze
		8. External Quality Assessment	Yikchau Sze
		9. FY2022 – FY2023 Audit Plan Status, including Open Issue Report	Yikchau Sze
		10. TPA Audit – Life Insurance	Memo Only / Michelle Hoehne
		11. Future Items for Discussion	
8:55 a.m.		12. Adjournment	

Please note, items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

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