



STATE OF WISCONSIN
Department of Employee Trust Funds
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SECRETARY

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Correspondence Memorandum

Date: May 31, 2023
To: Audit Committee
From: Kimberly Schnurr, Board Liaison
Office of the Secretary
Subject: Election of Officers

The Department of Employee Trust Funds (ETF) requests the Audit Committee conduct its annual election of officers.

According to the Audit Committee Charter, at the first meeting of the Committee in each calendar year, the Committee shall elect a chair, vice chair, and secretary, each to serve for a term of one year or until a successor is duly elected and qualified, whichever is less.

At the first Audit Committee meeting of the year (March 23, 2023), the Committee voted to defer the election of officers until the June meeting.

The current officers are shown below.

Chair Vacant
Vice Chair Amy Mizialko
Secretary Katy Lounsbury

It has been past practice for new officers to assume their duties effective immediately following the meeting at which they are elected.

Staff will be at the Committee meeting to answer any questions.

Reviewed and approved by Pamela Henning, Assistant Deputy Secretary
Electronically Signed 06/05/23

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