



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
A. John Voelker  
SECRETARY

Wisconsin Department  
of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

## ***Correspondence Memorandum***

**Date:** May 30, 2023

**To:** Audit Committee

**From:** Yikchau Sze, Director  
Office of Internal Audit

**Subject:** Internal Audit Plan for Biennial Period FY 2024 and FY 2025

**The Department of Employee Trust Funds (ETF) requests the Audit Committee approve the Draft Internal Audit Plan for fiscal year (FY) 2024 through fiscal year (FY) 2025.**

The Draft Internal Audit Plan was prepared in accordance with the Charter of the Office of Internal Audit and the Internal Audit Standards promulgated by the Institute of Internal Auditors. The Charter requires the Office of Internal Audit to submit a risk-based biennial audit plan to the Audit Committee for its review and approval.

Staff will be at the Committee meeting to answer any questions.

Attachment A: [Draft Internal Audit Plan for FY 2024 – FY 2025](#)

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