

AGENDA / NOTICE

Audit Committee

Employee Trust Funds (ETF) Board
State of Wisconsin



Thursday, September 21, 2023 (7:45 a.m.)

Hill Farms State Office Building, CR N107

4822 Madison Yards Way, Madison, WI 53705

IMPORTANT NOTICE

This meeting is held onsite at the Hill Farms State Office Building but is also available virtually as provided herein. If you would like your attendance documented in the minutes, or would like to provide feedback to the Board, please email ETFSMBoardFeedback@etf.wi.gov.

Link to Virtual Meeting: [Click here to join the Microsoft Teams meeting](#)

To join via Telephone: (608) 571-2209 Conference ID: 153 573 155#

Action Item	Topic	Presenter(s)
	Call to Order	
	1. Announcements	Yikchau Sze
	2. Consideration of:	
☞	A. Open Minutes of June 22, 2023, Meeting	
☞	B. Closed Minutes of June 22, 2023, Meeting	
	3. Quality Assurance Peer Review	Jennifer Schreck (Virginia Retirement System)
	4. Internal Audit Reports	
	A. Required Minimum Distribution Audit	Michelle Hoehne
	B. Public Records Request	Kurt Petrie
	C. WRS Contribution Payments	Amanda Williams

Documents for this meeting are available online at: <https://etf.wi.gov/about-etf/governing-boards/retirement-boards-meeting-agendas-and-materials>. This agenda is posted at the State Capitol, Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Action Item	Topic	Presenter(s)
5.	Third-Party Administrator System and Organization Controls (SOC) 1 Report Annual Review for CY 2022	Shellee Bauknecht
6.	Discussion and Consideration	
✦	A. Audit Committee Charter Review	Yikchau Sze
7.	FY 24–FY 25 Biennial Audit Plan Update	Yikchau Sze
8.	Future Items for Discussion	
✦	9. Adjournment	

Please note, items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

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