

# AGENDA / NOTICE

## Audit Committee

Employee Trust Funds (ETF) Board  
State of Wisconsin



**Thursday, September 19, 2024 (8:00 a.m.)**

### Hill Farms State Office Building, CR N107

4822 Madison Yards Way, Madison, WI 53705

### IMPORTANT NOTICE

This meeting is held onsite at the Hill Farms State Office Building but is also available virtually as provided herein. If you would like your attendance documented in the minutes, or would like to provide feedback to the Board, please email [ETFSMBoardFeedback@etf.wi.gov](mailto:ETFSMBoardFeedback@etf.wi.gov).





Link to Virtual Meeting: [Click here to join the Microsoft Teams meeting](#)

To join via Telephone: (608) 571-2209 Conference ID: 868 680 490#

Action Item	Topic	Author(s) and/or Presenter(s)
	<b>Call to Order</b>	
	1. Announcements	Yikchau Sze
	2. <a href="#">Consideration of Open Minutes of June 20, 2024, Meeting</a>	
	<b>3. Internal Audit Reports</b>	
	A. <a href="#">Insurance Administration System (IAS) Program Review</a>	Yikchau Sze / Michelle Hoehne / Kurt Petrie
	B. <a href="#">Third-Party Administrator (TPA) System and Organization Controls (SOC) 1 Report Annual Review for Calendar Year (CY) 2023</a>	Shellee Bauknecht
	C. <a href="#">Group Health Insurance Program (GHIP) Performance Standards Design Review</a>	Amanda Williams
	<b>4. Discussion and Consideration</b>	
	A. <a href="#">Global Internal Audit Standards 2024 and Its Implications</a>	Yikchau Sze

Documents for this meeting are available online at: <https://etf.wi.gov/about-etf/governing-boards/retirement-boards-meeting-agendas-and-materials>. This agenda is posted at the State Capitol, Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Action Item	Topic	Author(s) and/or Presenter(s)
	1. <a href="#">Office of Internal Audit (OIA) Strategic Plan</a>	
	2. <a href="#">Audit Committee Charter Review and Approval</a>	
	3. <a href="#">Office of Internal Audit (OIA) Charter Review and Approval</a>	
	B. <a href="#">Data Analytics Project Update</a>	Amanda Williams / Michelle Hoehne
	C. <a href="#">FY24 – FY25 Biennial Audit Plan Update</a>	Yikchau Sze
<b>5. Future Items to Discuss</b>		
	<b>6. Adjournment</b>	

Please note, items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

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