



STATE OF WISCONSIN  
Department of Employee Trust Funds  
A. John Voelker  
SECRETARY

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**Correspondence Memorandum**

**Date:** June 13, 2022  
**To:** Budget and Operations Committee  
**From:** Cheryllynn Wilkins, Board Liaison  
Office of the Secretary  
**Subject:** Election of Officer - Secretary

**The Department of Employee Trust Funds (ETF) requests the Budget and Operations Committee (Committee) conduct an election of officers to fill the vacant office of Secretary.**

Jen Fogel has been selected by the ETF Board chair to serve on the Budget and Operations Committee. According to the Committee Charter, "In the event of a vacancy in the office of vice chair or secretary, the Committee shall, at its next regular meeting, elect one of its members to fill such vacancy for the remainder of the term."

It has been past practice for the new officer to assume their duties effective immediately following the meeting at which they are elected.

Reviewed and approved by Pamela Henning, Assistant Deputy  
Secretary  
Electronically Signed 6/15/22

*Pamela L Henning*

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