



STATE OF WISCONSIN
Department of Employee Trust Funds
Robert J. Conlin
SECRETARY

801 W Badger Road
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax (608) 267-4549
<http://etf.wi.gov>

CORRESPONDENCE MEMORANDUM

DATE: January 24, 2014
TO: Deferred Compensation Board
FROM: Cheryllynn Mullins, Board Liaison
SUBJECT: Deferred Compensation (DC) Board Governance Manual and Reference Manual Update

This memo is for informational purposes only. No Board action is required.

The following is a list of recently updated documents related to the DC Board. Please insert these documents into your copy of the *Deferred Compensation Board Governance Manual* and recycle the old documents. Electronic copies are available on the Department of Employee Trust Funds' (ETF) website.

Governance Manual (http://etf.wi.gov/boards/gov_manual_WDC/gm-contents.pdf)

- DC Governance Manual Table of Contents
- 2014 Meeting Dates
- Investment Committee Charter
- Financial Statements Audit
- Organization and Responsibilities of Boards
- Board Rosters
- ETF Functional Organizational Chart
- Fact Sheets
- Legislation: Chapter 40

Reference Manual (<http://etf.wi.gov/boards/rm-dcb.pdf>)

- Wisconsin Law RE: Open Meetings and Public Records
- 2012 Comparative Study of Major Public Retirement Systems
- Informational Paper 83 - Wisconsin Retirement System

Printed copies of the documents are available upon request.

Reviewed and approved by Shelly Schueller, Director, Deferred Compensation Program

Electronically signed 2/19/14

| Board | Mtg Date | Item # |
|-------|----------|--------|
| DC | 3.4.14 | 11 |