

STATE OF WISCONSIN Department of Employee Trust Funds

Robert J. Conlin SECRETARY Wisconsin Department of Employee Trust Funds PO Box 7931 Madison WI 53707-7931 1-877-533-5020 (toll free) Fax 608-267-4549 etf.wi.gov

Correspondence Memorandum

Date: February 4, 2020

To: Deferred Compensation Board

From: Shelly Schueller, Director

Wisconsin Deferred Compensation Program

Subject: 2020 Recordkeeping Fee Change Recommendation

ETF requests the Deferred Compensation Board (Board) approve a 5.0% increase in the annual fee paid to Empower Retirement.

The annual Strategic Partnership Plan (SPP) approved by the Board identifies Wisconsin-specific enhancements and initiatives for Empower Retirement and the metrics used to measure the results. Both the results of the SPP and growth in the number of participants determine any increases in Empower Retirement's annual recordkeeping fee. As outlined in the Administrative Service Contract:

- if total Wisconsin Deferred Compensation (WDC) participant growth is under 1.0%, there is no change in recordkeeping fee;
- if total WDC participant growth is greater than 1.0% but less than 3.0%, then the annual recordkeeping fee will increase by 3.5%. In addition, if the SPP is met, an additional 0.5% increase is earned, for a total increase of 4.0%;
- if total WDC participant growth is equal or greater than 3.0%, then the annual recordkeeping fee will increase by 4.0%. In addition, if the SPP is met, an additional 1.0% increase is earned, for a total increase of 5.0%.

2019 SPP Results

As shown on the attached WDC Scorecard, Empower Retirement was successful in completing its 2019 SPP goals. Highlights of Empower Retirement's 2019 activities in Wisconsin include:

- increasing the number of WDC participants by 3.30%;
- adding 12 new local employers;
- attending 2 conventions and staffing 65 benefit fairs;
- enrolling 1,334 managed account users during the "Free Look" period;
- presenting at 430 group informational meetings;
- providing 2,900 retirement readiness reviews; and

Reviewed and approved by Matt Stohr, Administrator, Division of Retirement Services

Matt Stol

Electronically Signed 2/17/20

Board	Mtg Date	Item #
DC	3.12.20	10A

2020 Recordkeeping Fee Change February 4, 2020 Page 2

- completing the communications plans outlined in the 2019 Communications Calendar, including:
 - o communicating investment options changes to participants;
 - o revising the employer toolkit;
 - offering an employer webinar on September 19, 2019 that reviewed plan basics, features and services available, and improvements in processing contributions; and
 - in partnership with BlackRock, offering a webinar on collective investment trusts (CIT) to participants, which occurred on December 10, 2019;
 - in late 2019, communicating to participants the Board's October 31, 2019, decision to revise participant fees effective January 1, 2020.

Recommendation

Because Empower Retirement met all contract criteria necessary in 2019 to earn the maximum possible fee increase, ETF recommends the Board approve a 5.0% recordkeeping fee increase for Empower Retirement in 2020. This would increase Empower Retirement's annual fee from \$3,444,334 in 2019 to \$3,616,551 in 2020.

Staff will be at the Board meeting to answer any questions.

Attachment: February 3, 2020 letter from Empower Retirement (Emily Lockwood) with 2019 scorecard

results attached



Wisconsin Deferred Compensation Program

5325 Wall Street, Suite 2755 Madison, WI 53718 (877) 457-WDCP (9327) www.wdc457.org

February 3, 2020

Ms. Shelly Schueller Department of Employee Trust Funds 4822 Madison Yards Way P.O. Box 7931 Madison, WI 53707-7931

Dear Shelly:

On behalf of the entire Empower Retirement team, we are pleased to provide you with the 2019 WDC Scorecard results.

Empower Retirement, the Wisconsin Deferred Compensation Board (Board) and Department jointly agreed that beginning each year we would develop an annual Plan Enhancement Program (PEP), now called a Strategic Partnership Plan (SPP), to define the specific plan goals, incorporate WDC Board initiatives, and include metrics for measuring success. These goals and metrics form the PEP/SPP and become the focus for the year.

The Strategic Partnership Plan generally has goals and metrics developed around the Four Dimensions:

- 1. Participation Increase the number of eligible employees contributing to the WDC as well as the number of political subdivisions offering the WDC.
- 2. Asset Allocation Encourage appropriate diversification of participant assets in WDC investment options.
- 3. Education and Learning Provide access to more financial literacy learning opportunities for all participants throughout the State.
- 4. Retiree Outreach Provide a focus on education to retirees; retain retiree accounts/assets in the WDC.

As noted in the attached scorecard, we met or exceeded all goals.

2020 EMPOWER RETIREMENT ADMINISTRATIVE FEE

As outlined in Section 7.3A of the Board's Administrative Service Contract with Employer Retirement, if total participant growth is equal to or greater than 3%, the annual administrative fee due to Empower Retirement increases by 4%. Additionally, should plan objectives as defined in the annual Strategic Partnership Plan be accomplished, the annual administrative fee will increase by an additional 1% in the following year, for a total increase of 5.0%.

Because Empower increased WDC participant growth by 3.30%, Empower is requesting that the 2020 administrative fee increase by 5% from \$3,444,332 to \$3,616,551.

Please let me know if you have any questions or need additional information regarding the 2019 Scorecard.

Sincerely,

Emily S. Lockwood

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State Director

cc: Rob Dwyer, Vice President, Empower Retirement

enclosure

2019 Scorecard Results



	Goal/Action item	Tools adopted	Results desired	Results as of 12/31/19
Enrollment	 Increase in-force accounts by enrolling new participants Add new employers 	New enrollment campaign(s)Employee and Employer	2.5% in-force growth8 new employersAttend 2-3 conventionsAttend 45+ benefits fairs	 3.3% in-force growth 12 new employers adopted 2 conventions attended 65 benefits fairs attended
Asset Allocation	Help participants properly diversify	 MTR upgrade & Free Look Fund changes DB Feed Pilot targeting participants (50+, 80%+ equity exposure) Communicate fund change(s) 	Enroll 600+ users in MTR during Free Look	 1,334 MTR users during Free Look period Fund changes and communications – see attached Emailed 1,465 participants in target group 111, 7.58%, scheduled a meeting
Education	Complete retirement readiness reviews	 Participant Education Retirement Readiness Reviews Group meetings CIT webinar Employer Education Payroll transformation ACH Termination dates Employer webinar 	 Conduct 2,000 Retirement Readiness Reviews 350 group meetings 	 2,900 Retirement Readiness Reviews 430 Group Meetings 108 attendees of CIT webinar 291 payroll centers to be automated 98 were automated, 16 declined, 20 didn't respond, 12 are pending 41 attendees of Employer webinar
	Goal/Action item	Tools adopted	Results desired	
Retention	Increase in-force accounts by retaining accounts	 Increased communication efforts Total Advice Solution (TAS) Retirement Solutions Group (RSG) 	• 2.5% in-force growth	3.3% in-force growthStay in the Plan campaignTargeted outreach (above)

2019 Fund Change Communications:

- FDIC Bank Option move to Johnson Bank
 - 4Q18 newsletter article
 - Letter mailed 6/6 to 10,327
- Federated US Govt 2-5 Yr Inst'l fund
 - 4Q18 newsletter article
 - 1Q19 newsletter article
 - 2Q19 newsletter article
 - 3Q19 newsletter article
 - Letter mailed 9/27 to 5,599
- Dodge & Cox Income fund addition
 - 2Q19 newsletter article
 - 3Q19 newsletter article
- WDC BlackRock funds asset class change
 - 2Q19 newsletter article
 - 3Q19 newsletter article

Fee Change Communications:

- Email on 12/10 to 48,892
- Reminder email 1/9 to 49,500
- 4Q19 statement narrative
- 4Q19 newsletter article
- News and updates tile 12/19
- Pre-login bulletin 12/2
- Post-login plan message 12/2







2019 YTD Campaign Results

Emily Lockwood State Director

12/31/2019



Update on WDC Initiatives

- Brand Refresh
- 2. MTR 90 Day Free Look
- 3. Employer Newsletter
- 4. Employer Webinar
- 5. Fund Changes
- 6. Ongoing Stay in the Plan Campaign
- 7. Participant Survey
- 8. Enrollment Campaign
- 9. Employer Survey
- 10. National Retirement Security Week
- 11. Non-Participating Employer Toolkit Mailing

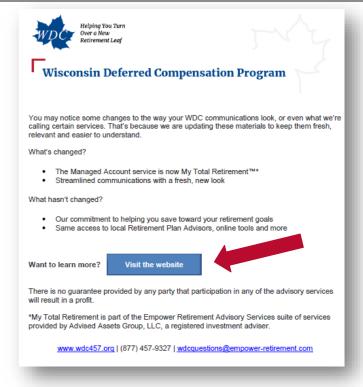


1. Brand refresh including MTR name change



1. Brand refresh including MTR name change metrics

Email launch date	April 9, 2019		
Email participants	47,874		
Open Rates 48.0% (21% industry average)			
Clicked <i>Visit the website</i> 95.0%			
Sent to all participants			





2. My Total Retirement™ 90 Day Free Look from AAG

Targeted Postcard Mailing





Flyer





2. My Total Retirement™ 90 Day Free Look Metrics

	Email	Reminder Email		
Email launch date	May 20, 2019	July 31, 2019		
Email participants	39,500	40,424		
Open Rates	42.0%	42.0%		
Postcard launch date 5/29/19 N/A				
Postcard participants 47,381 N/A				
Sent to participants not enrolled in MTR				

Total MTR Enrollments

May: 305 participants

June: 316 participants

July: 322 participants

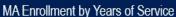
August: 391 participants

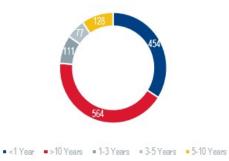
Total: 1,334 participants

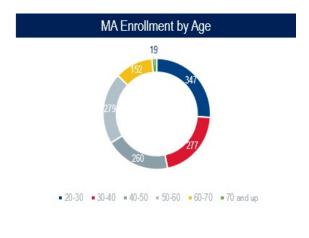


2. My Total Retirement™ 90 Day Free Look Metrics

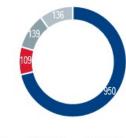




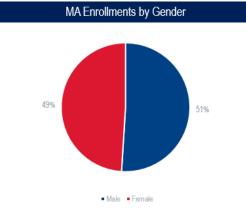




MA Enrollment by Acct Balance

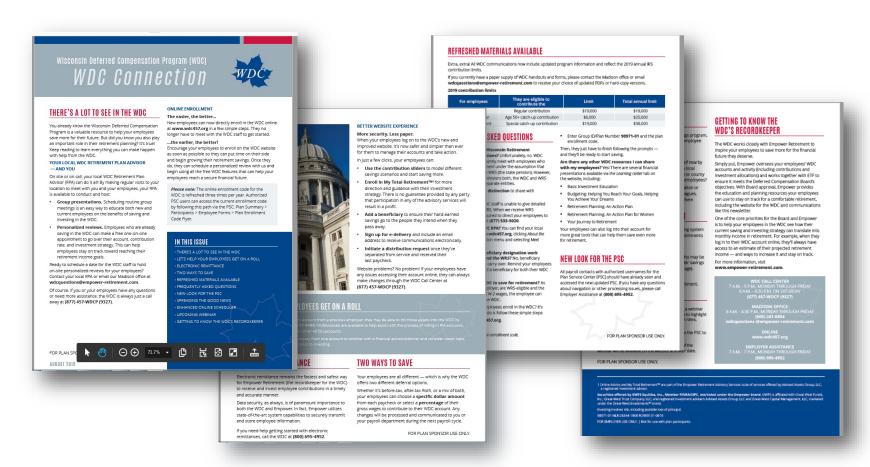








3. Employer Newsletter





3. Employer Newsletter Metrics

	Financial Services Industry Rate	WDC Employer Newsletter Email Results
Email date		August 15, 2019
Employers Emailed		1,185
Delivery Rate	99.33%	82.86%
Open Rate (email)	21.0%	34.51%
Click Through Rates	3.2%	23.96%
Click to Open Rates	12.0%	42.05%



4. Employer Webinar

- Thursday, September 19, 2019 at 11:45 a.m.
- 41 Participants
- Discussed the new employer website, online enrollment, contribution rates, and employee advice
- Demonstrated a Retirement Readiness Review (R3)





5. Fund changes

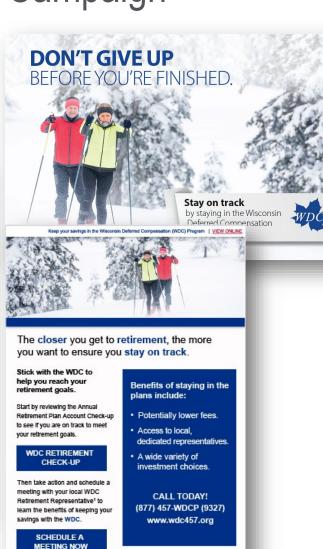
- FDIC Bank Option move to Johnson Bank
 - 4Q18 newsletter article
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- Federated US Gov't Securities 2-5 year
 Instl Fund removal
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 - 1Q19 newsletter article
 - 2Q19 newsletter article
 - Letter mailed 10/1/19
- Dodge & Cox Income Fund addition
 - 2Q19 newsletter article
- WDC BlackRock Fund asset class change
 - 2Q19 newsletter article





6. Ongoing Stay in the Plan Campaign





Or, call (877) 457-WDCP (9327), press 0 and say "yes" to speak

with a representative.

6. Ongoing Stay in the Plan Campaign – Metrics

	Financial Services Industry Rate	Stay in the Plan Campaign Email Results (Winter)
Emails Delivered	N/A	2,894
Open Rates	21%	36.0%
Click to Open Rates	3.2%	18%
Clicked Retirement Check-up Flyer		82%
Clicked Schedule a Meeting		11%

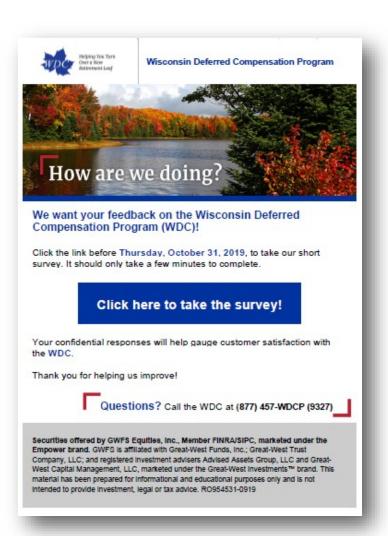


7. Participant Survey

Tactics

- Pre login web tile
- Pre login bulletin
- Post login message
- Email
- Tweets







7. Participant Survey Metrics

	Financial Services Industry Rate	Email	Reminder Email
Survey email launch date		9/30/2019	10/28/2019
Emails delivered		42,350	48,746
Unique open rates	21%	45.5%	37.4%
Click through rates	12%	5.8%	4.8%
Survey close date		10/31/2019	
Number of satisfaction survey questions	10 ¹	31	
Number of satisfaction survey responses		4,378	
Satisfaction survey response rate	12%	9%	
Number of UW research survey questions		15	
Number of UW survey responses	101	3,617	
UW survey response rate		7	%

¹ Surveygizmo.com8/2/2016



7. Participant Survey Highlights

- Gender breakdown Male 54.73% Female 45.27%
- Age breakdown
 - Under age 50 22.35%
 - Age 50-69 60.05%
 - Age 70 or older 17.59%
- Overall Satisfaction (4 or 5) with services received from WDC/Empower Retirement 75.90%
- Overall satisfaction (4 or 5) with <u>www.wdc457.org</u>:
 - Information provided on WDC website 78.99%
 - East of use of WDC website 72.41%
 - Ability to access and make changes to my account 74.05%
 - Information and tools on the website 70.12%
 - Overall satisfaction with <u>www.wdc457.org</u> 75.19%



7. Participant Survey Highlights

- Overall satisfaction (4 or 5) with voice response system VRS (877) 457-9327:
 - Customer service representative 80%
 - 24/7 automated phone system 64.71%
 - Find out your balance 78.04%
 - Answers to commonly-asked questions 67.84%
 - Expertise to resolve concerns 76.86%
- Awareness of Roth (post-tax) deferral option: 60.56%
- Topics of Interest:

Living in retirement	52.96%	Intermediate investing	15.56%
Fees charged	30.55%	Increase contribution	7.43%
Nearing retirement	29.62%	Events	5.92%
Advanced investing	23.93%	Amount taken from paycheck	5.92%
Meeting with representatives	21.95%	Beginning investing	5.46%
Advisory services	18.12%	Enrollment and getting started	0.58%



8. Enrollment Campaign

Tactics

- Video
- Targeted/self-send email
- Web banner
- Tweets







Saving through the WDC is a smart, simple way to work toward a more rewarding future. Enroll today to start taking advantage of tax savings and other benefits

Questions?

CALL (877) 457-9327

ENROLL TODAY!

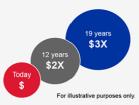
Follow these steps:

- > Type www.wdc457.org into your browser
- Click on "REGISTER" button
- Click on "I have a plan enrollment code"
- Enter Group ID: 98971-01
- Enter Plan Enrollment Code: n2HuviZQ
- Plan Enrollment Code expiration date: February 1, 2020

Saving earlier could mean greater financial independence in the future

The money you start saving today could double in just 12 years — and triple in 19

FOR ILLUSTRATIVE PURPOSES ONLY. This is a demonstration of the rules of 72 and 114, mathematical rules used to approximate the number of years it takes a given investment to double and triple, respectively, in value. It assumes a \$100 balance and a 6% rate of return and is not a guarantee of future results.





See how participating in the WDC can be a great way to work toward your financial goals for the future.

WATCH THE VIDEO

NOW IS A GOOD TIME



8. Enrollment Campaign Metrics

	Financial Services Industry Rate	Enrollment Email Campaign
Emails Delivered	N/A	18,096
Emails Sent	N/A	October 23, 2019
Open Rates 23.3%		26.19%
Click to Open Rates 3.2%		10.25%
Number of Enrollments during campaign*		346

^{*} Total enrollments calculated by comparing state email list with participant summary results in Field Ops reporting



9. Employer Survey

<u>Tactic</u>

• Email



2019 Employer Survey

The WDC is focused on providing quality service to both you and your employees. This short survey is designed to gain feedback from WDC employers on how the services currently being offered by the WDC are addressing your needs.

By answering the following questions, you will help us determine how well we are meeting your needs and what we can do to better serve you.

Thank you for your participation.

- 1. Overall, how satisfied are you with the Wisconsin Deferred Compensation (WDC) Program?
- Very satisfied
- Satisfied
- Dissatisfied
- O Very dissatisfied



Wisconsin Deferred Compensation Program



We want your feedback on the Wisconsin Deferred Compensation Program (WDC)!

Click the link before **Thursday**, **December 27**, **2019**, to take our short survey. It should only take a few minutes to complete.

Click here to take the survey!

Your confidential responses will help gauge customer satisfaction with the WDC.

Thank you for helping us improve!



Questions? Call the WDC at (877) 457-WDCP (9327)





9. Employer Survey

	Financial Services Industry Rate	Survey Results	
Survey launch date		December 12, 2019	
Emails delivered		1,119	
Unique open rate	21%	42.8%	
Click through rate	12%	12.42%	
Survey close date		December 27, 2019	
Number of survey questions	10 ¹	13	
Number of survey responses		110	
Survey response rate	12%	9.83%	
Sent to all participating employers with emails			

¹ Surveygizmo.com 8/2/2016



9. Employer Survey – Results

	Employer Survey Score
Overall satisfaction with WDC Program	95.45%
Overall satisfaction with Local Madison Office	86.11%
Overall satisfaction with Plan Tech Support	80.00%
Overall satisfaction with payroll error correction	100.00%
Overall likelihood to recommend WDC	94.62%



10. National Retirement Security Week

Your Roadmap to Success

Tactics

- Email
- Flier
- Web tile
- Tweets









11. Non-Participating Employer Toolkit Mailing

Tactic

Email



WISCONSIN DEFERRED COMPENSATION PROGRAM

Haven't taken advantage of the Wisconsin Deferred Compensation (WDC) Program yet? The attached document includes benefits of adopting the plan, the WDC board's role and fiduciary responsibilities, and participant costs click <u>here</u> to read all about it!

Emily Lockwood | CRC® | State Director

Wisconsin Deferred Compensation (WDC) Program

5325 Wall Street, Suite 2755, Madison, WI 53718
Office: 608.241.6604 | Cell: 608.354.5732 | Fax: 608.241.6045 | Email: emily.lockwood@empower-retirement.com

www.wdc457.org

For important disclosures and product information, click http://docs.empower-retirement.com/Disclosure-ER.pdf



11. Non-Participating Employer Toolkit Topics

Adopting the Wisconsin Deferred Compensation Program (WDC)



About the Wisconsin Deferred Compensation Program (WDC)

The WDC Program is a supplemental retirement savings plan available to public employees in Wisconsin. It is authorized under

signed oviding nilar to

Board Responsibilities

The Deferred Compensation Board consists of five members, appointed by the governor and confirmed by the state Senate. They serve four-year overlapping terms. Board members serve as trustees for the WDC and select and approve investment options for the plan, as well as maintain quality services and features. The board contracts with a third-party recordkeeper for day-to-day administration of the WDC through a competitive bid process. Additional board responsibilities include:

- Establishing investment policies and objectives for the WDC as a whole and for each investment.
- Selecting investment options that are consistent with the prudent investor rule.
- Overseeing, monitoring and evaluating the performance of investment options.
- Adding or replacing investment options as circumstances change.
- Monitoring the reasonableness and competitiveness of the fees that investment options charge.
- Appointing, monitoring and replacing, if necessary, persons whose expertise the board deems appropriate and necessary for it to properly discharge its obligations and responsibilities, including auditors, consultants and other professionals.



Employer Fiduciary Responsibilities

Wisconsin Deferred Compensation Program



The Benefits of Offering

The Wisconsin Deferred Compensation Program (WDC)



Participant Administrative Cost Comparisons

Wisconsin Deferred Compensation Program (WDC) administrative expenses for participants are low compared to other typical plan administrative costs in the industry (see illustration below). Additionally, the WDC's investment lineup has an overall expense ratio that is over 50% lower than many other comparable plans for public employers who maintain their own supplemental retirement savings plans.* This is important because all fees diminish potential returns. The higher the fee, the larger the impact.



Employer Fiduciary Responsibilities

Wisconsin Deferred Compensation Program



11. Non-Participating Employer Toolkit Mailing

	Industry Average	Mailing Results
Mailing date		December 17, 2019
Delivered emails		1,496
Unique open rate	21%	36.76%
Click through rate	12%	6.75%

Sent to all non-participating employers from WMCA's County and Municipal Clerk email list



Field Activity – Retirement Plan Advisors



OPTIMIZING THE VALUE OF YOUR FIELD TEAM



Total Plan Population:

Assets: \$5.1b

• Participants: 61,000

Avg Acct Balance: \$83,606

• Avg Age: 51 yrs old

Avg Equity: 81%

Communication Method

- Digital Campaigns
- Webinars
- Group setting meetings
- RPAs on-site at employer



JOHN

Targeted Population: (\$250k+ and 90%+equity)

Assets: \$1.15b

• Participants: 2,500

• Avg Acct Balance: \$460,000

• Avg Age: 60

• Avg Equity: 98%

Makes up:

- 4% of Plan Participants
- 23% of Plan Assets

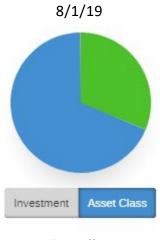
Communication Method

- Proactive RPA engagement
- Online scheduler
- Retirement Readiness Reviews
- Financial Planning

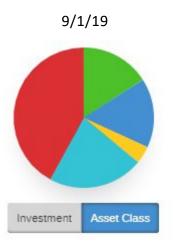


RRR Success Stories

- 1. 69 years old, retired, \$281k balance, 100% equity
 - Received email from our office and scheduled an appointment
 - Hadn't looked at her investments in quite a while
 - Enrolled in MTR to diversify and to lower risk



31% smallcap; 69% midcap



10% international; 16% midcap; 20% large cap 32% bonds 22 % fixed



RRR Examples

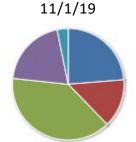
- 2. DHS employee for 30+ years, not enrolled in WDC
 - Attended DHS benefit fair in 2018
 - Said he thought his pension would replace his entire wage in retirement
 - Used calculators to show his gap and what \$50/paycheck would look like had he started 20 years ago
 - He went back to his desk, enrolled in WDC at \$400 per paycheck that day
 - In 2019, he brought his WDC statement to the fair and sincerely thanked us for being there
 - His balance was more than \$20k

3. 58 year old DOC employee, 100% equity

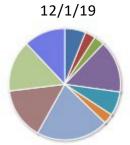
 Selected her allocations years ago and hadn't looked back

- Didn't realize the risk she was taking

- Enrolled in MTR to diversify





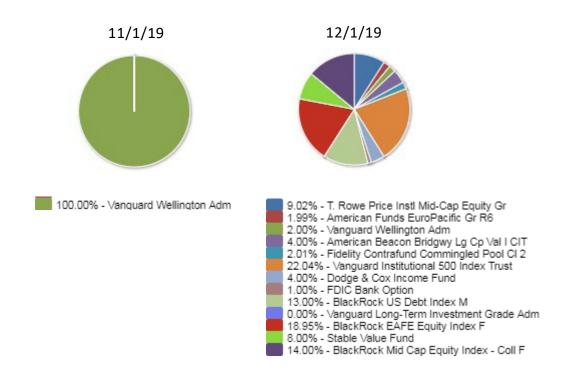






RRR Examples

- 4. 59 years old, \$29k+
 - 100% Vanguard Wellington because she wanted a balanced fund
 - Had previously experienced an R3, no action taken
 - Brought in 401k statement
 - Fees in 401k without managed accounts were more than MTR would be
 - Enrolled in MTR with constrained portfolio of Moderate Aggressive









	Goal/Action item	Tools adopted	Results desired	
Enrollment	Increase in-force accounts by enrolling new participantsAdd new employers	Employee and EmployerGroup meetings	 3% increase over 12/31/19 new enrollments 4,267 new participants were added in 2019, including 346 from the enrollment campaign 8 new employers Attend 1-2 conventions (WMCA plus one more) Attend 45+ benefits fairs 	
Asset Allocation	Help participants properly diversify	 Asset allocation campaign Outreach to: Participants using TDF and other investment(s) Population age 58+ with 90%+ equity exposure Save more campaign Free Look for new hires (9/1/19-time of campaign) and 58+/90%+ not using MTR 	 2% of participants using TDF and other investment move to one TDF or MTR 9,917 participants had a TDF and another investment option as of 12/31/19 Provide RRRs for 10% of 58+/90%+ target group 4,585 as of 12/31/19 7% of campaign participants increasing their contribution 9,349 saving less than 1% or \$50 as of 12/31/19 2% of Free Look group enrolling in MTR Enrollees since 9/1/19 + 4,585 from target group 	
Education	Complete retirement readiness reviews	 Participant Education Retirement Readiness Reviews (RRR) WRS Data Pilot State-wide webinar Employer Education Continue encouraging ACH and termination dates Employer webinar – ex. PSC Tutorial Increased communication with employers via PSC 	 Conduct 2,000 Retirement Readiness Reviews (including 636 of the 55+ population outlined below and 458 of the 58+ with 90%+ equity exposure) Pilot to involve 5-8 employers and 800-1,000 participants 300 group meetings 	
Retention	Increase in-force accounts by retaining accounts	Retirement Readiness ReviewsRetiree webinarStay in the Plan campaign	Provide RRRs for 10% of pre-retiree/retiree population 6,362 participants as of 12/31/19 were 55+ with twice the average plan balance or more and investing on their own *In the event there is a plan/employer initiated event that impacts these populations, we'll adjust this number accordingly	

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	Q1	Q2	Q3			Q4		
THEME	DB Feed Pilot Participating employer's employees	Save More 7,919 contributing 1% or \$50	Survey All WDC participants	MTR 90 Day Free Look Campaign New plan enrollees as of 9/1/19 not utilizing MTR and at risk group	Asset Allocation Campaign 9,823 invested in a TDF and another fund*	Stay in the Plan All active participants with a balance, age 58-64 or reboot for 58+		
Purpose	Outline the DB feed to pilot employees	Save 2% more due raise	Let us know what you think about the WDC	Enroll in MTR	Appropriate use of a TDF	Stay in WDC after you leave service		
TACTICS		Stay in the Plan Mini Campaign Biannual postcardBiannual email		SDBA Schwab MM Fund Annual Mini Campaign (Local office) • Letter		(Reboot) Stay in the Plan Mini Campaign Biannual postcardBiannual email		
	 FAQ Pre-pilot survey Pre-pilot email Halfway reminder email Halfway reminder letter Pilot ending reminder letter Post-pilot survey Post-pilot email Post-pilot email Asset Alloc. Call to action TDF and 58+/90% V T Bond article/video posted 			MTR 90 Day Free Look Major Campaign (PPC or AAG) Video Targeted email Targeted postcard mailing Save More Major Campaign (2% raise for State employees) Video Web banner Targeted email Targeted email Targeted postcard mailing Tweets Employer Surve		Annual Updates • Update library for 2021 NRSW Flyer for benefits fairs		
 Employer outreach and training to include employer payroll education to move paperless Attend benefits fairs, 2020 Clerks convention and 1-2 additional conventions Employer plan reviews as needed/requested 								

