



STATE OF WISCONSIN
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Correspondence Memorandum

Date: February 10, 2020
To: Deferred Compensation Board
From: Lisa Gurley, Board Liaison
Office of the Secretary
Subject: Deferred Compensation Board Governance Manual Updates

This memo is for informational purposes. No Board action is required.

The following items of the *Deferred Compensation Board Governance Manual* and *Reference Manual* have been updated:

- Board Member Compensation and Reimbursement Policy
- Board Member Qualification Policy
- Board Public Notice Protocol
- Board Roster
- Conduct of Board Meetings Procedure
- Delegation of Governing Board Authority Table
- Employee Trust Funds Functional Organization Chart
- Financial Statements Audit
- Investment Policy Statement
- Key Contacts
- Plan and Trust Document
- Privacy of Personal Information Policy
- Reference Manual Table of Contents (updated links)
- Table of Contents
- Vendor Procurement Appeals Procedure
- WDC Acronym Guide

To update your copy of the *Deferred Compensation Board Governance Manual* and *Reference Manual*, see this link: <https://etf.wi.gov/about-etf/governing-boards/deferred-compensation-board>

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by John Voelker, Deputy Secretary

Electronically Signed 2/17/20

Board	Mtg Date	Item #
DC	3.12.20	12A