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SECRETARY

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## Correspondence Memorandum

**Date:** February 5, 2021  
**To:** Deferred Compensation Board  
**From:** Tim Steiner, Director  
Bureau of Budget, Contract Administration, and Procurement  
**Subject:** Deferred Compensation Board Authority Contract Update

**This memorandum is for informational purposes only. No action is required.**

The following procurement and contracting activities have occurred since the previous update provided to the Board in November 2020:

- ETF has been drafting a request for proposals (RFP) for third-party administration and record keeping services for the Wisconsin Deferred Compensation Program (WDC). We anticipate publishing this RFP in March 2021.
- Amendment 2 to the Board's existing contract with Great-West Life and Annuity Insurance Company to add several new services for participants as described in the Administrative Services Contract Amendment memo (Ref. DC | 3.11.21 | 8).

Staff will be available at the Board meeting to answer any questions.

Reviewed and approved by Pamela Henning, Assistant Deputy Secretary

*Pamela L Henning* Electronically Signed 2/22/21

Board	Mtg Date	Item #
DC	3.11.21	11E