



STATE OF WISCONSIN
Department of Employee Trust Funds

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CORRESPONDENCE MEMORANDUM

DATE: November 6, 2009

TO: Employee Trust Funds Board
Teachers Retirement Board
Wisconsin Retirement Board

FROM: Matt Stohr, Director of Legislative Affairs, Communications and
Quality Assurance

SUBJECT: Board Member Orientation

This memo is for informational purposes only. No Board action is required.

The Department of Employee Trust Funds (ETF) has developed a new orientation process for Board members. Previously, new Board members met individually with four or five ETF staff to receive orientation materials and to hear staff presentations. This process required a large time commitment from Board members and some new Board members were not able to attend the complete orientation due to time constraints.

ETF has a new Board orientation process that makes full use of our Mediasite technology and online video library. We now have four, online Board member orientation presentations that Board members can view on their own schedules. In addition, Board members can revisit the presentations any time they have a question. These presentations are an excellent way to utilize ETF's Mediasite capabilities to not only improve the orientation materials but also make the orientation process more efficient and cost effective.

The topics of each presentation and the featured presenter are as follows:

- Wisconsin Retirement System (WRS) Disability Programs (Deb Roemer)
- ETF History and the WRS Legislative Oversight Committee (Matt Stohr)
- Ethics and Fiduciary Duties (David Nispel)
- WRS Funding and Benefits (Linda Owen)

To access the presentations in the ETF video library, go to <http://www.etf.wi.gov/webcasts.htm> and click on the new Board Members link.

I will show a segment of one of the presentations at the December meeting.

Reviewed and approved by Rhonda Dunn, Executive Assistant.

Signature

Date

| Board | Mtg Date | Item # |
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