



STATE OF WISCONSIN  
Department of Employee Trust Funds

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**CORRESPONDENCE MEMORANDUM**

**DATE:** November 16, 2009  
**TO:** Employee Trust Funds Board  
Teachers Retirement Board  
Wisconsin Retirement Board  
**FROM:** Sharon Walk, Appeals Coordinator  
**SUBJECT:** Pending Appeals

**This memo is provided for informational purposes only. No Board action is necessary.**

There are currently 28 appeals pending before all Boards. Eleven of these are appeals to the Employee Trust Funds (ETF) Board and five are appeals to the Wisconsin Retirement (WR) Board. The Teachers Retirement Board does not have any pending appeals at this time.

The oldest pending appeal for the ETF Board was received on December 12, 2006. It is currently in the administrative hearing process. The oldest pending WR Board appeal was received on July 2, 2007. This appeal is in the Independent Record Review (IRR) process and the parties are attempting to resolve this matter without the need for a hearing.

Of the 11 ETF Board appeals currently pending, seven have been referred to the Division of Hearing and Appeals (DHA) for hearing and four are being reviewed through the IRR process. With respect to the five pending WR Board appeals, one has been referred to DHA for hearing and four are in the IRR process.

Appeals that continue on for a hearing are generally more complex and require considerable time by all parties in order to prepare for the hearing. If the appeal is ultimately challenged in circuit court, the only record that the court will see is the one that is presented at administrative hearing. Therefore, it is critical that all documentation is made available at this stage of the process.

Department staff will be available at the December 3, 2009, Board meeting to answer any questions you may have.

Reviewed and approved by Robert J. Conlin, Deputy Secretary.

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Signature

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Date

Board	Mtg Date	Item #
JI	12/3/09	5G