

**MINUTES OF SEPTEMBER 16, 2010, MEETING
STATE OF WISCONSIN
TEACHERS RETIREMENT BOARD**

DRAFT

Holiday Inn Hotel and Suites, Conference Room C
1109 Fourier Drive, Madison, WI

BOARD PRESENT:

Lon Mishler, Chair Robin Starck, Secretary Sandra Claflin-Chalton Susan Harrison Betsy Kippers Mary Jo Meier	Tom Pedersen Patrick Phair Roberta Rasmus Steve Scheible David Wiltgen
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BOARD NOT PRESENT:

Mike Langyel, Vice-Chair	Dan Nerad
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PARTICIPATING EMPLOYEE TRUST FUNDS (ETF) STAFF:

Dave Stella, Secretary Bob Conlin, Deputy Secretary	Sari King, Office of Communications and Legislation Sharon Walk, Board Liaison
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OTHERS PRESENT:

ETF Office of the Secretary: Rhonda Dunn, Cindy Gilles ETF Office of Communications and Legislation: Matt Stohr ETF Office of Policy, Privacy & Compliance: Linda Owen	ETF Division of Insurance Services: Lisa Ellinger ETF Division of Retirement Services: Anne Boudreau, Jean Gilding ETF Board Member: Wayne McCaffery
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Lon Mishler, Chair, called the meeting of the Teachers Retirement Board (Board) to order at 12:30 p.m.

Board	Mtg Date	Item #
TR	12.02.10	1

CONSIDERATION OF MINUTES

MOTION: Mr. Scheible moved approval of the minutes of the March 18, 2010, Board meeting as submitted by the Board Liaison. Mr. Pedersen seconded the motion, which passed without objection on a voice vote.

ANNOUNCEMENTS

Ms. King noted that there are two seats on the Board up for election. Nomination packets are available for anyone interested in running for either of these seats.

BOARD POLICY

Mr. Conlin discussed the changes to the *Board Policy for Promulgation of Administrative Rules*, which were recommended by Board members at the Joint Informational meeting earlier today. Specifically, the Boards asked that the following statements in the policy be revised:

Make necessary technical changes or other non-substantive changes to the Board-approved Final Draft prior to submission to the Legislature [insert] *with a duty to report all such changes or extensions to the Board as soon as practicable.*

Request extensions to emergency rules as applicable [insert] *with a duty to report all such changes or extensions to the Board as soon as practicable.*

MOTION: Ms. Harrison moved to amend the policy providing notification provisions. Mr. Scheible seconded the motion, which passed without objection on a voice vote.

MOTION: Ms. Kippers moved to approve the Administrative Rule Promulgation Policy. Ms. Claflin-Chalton seconded the motion, which passed without objection on a voice vote.

APPEALS TRAINING

Mr. Nispel provided appeals training to the Boards at the Joint Informational Meeting this morning. The Teachers Retirement Board requested this training and Mr. Nispel offered them the opportunity to ask further questions or provide follow-up comments to the training. The Board discussed the appeal process and asked questions.

OPERATIONAL UPDATES

Mr. Mishler referred the Board members to the *Quarterly Disability Report* in their binders.

FUTURE ITEMS FOR DISCUSSION

The Board members asked to schedule a discussion at a future meeting on both the “return to work” issue and the definition of the 30-day requirement.

ADJOURNMENT

Motion: Ms. Kippers moved to adjourn the meeting. Ms. Meier seconded the motion, which passed without objection on a voice vote.

The meeting of the Teachers Retirement Board adjourned at 12:57 p.m.

Date Approved: _____

Signed: _____

Robin Starck, Secretary
Teachers Retirement Board