



STATE OF WISCONSIN
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Correspondence Memorandum

Date: March 4, 2020

To: Employee Trust Funds Board

From: Tim Steiner, Director
 Bureau of Budget, Contract Administration and Procurement

Subject: Board Authority Contracts Update

This memo is for informational purposes only. No Board action is required.

Current Status of Active Board Contracts

Gabriel, Roeder, Smith & Company (GRS) Actuarial Services

GRS satisfied its 2019 contract performance requirements and received satisfactory performance reviews by the Department of Employee Trust Funds (ETF) and the Board. Consequently, the GRS contract was amended to:

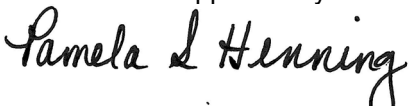
- increase their retainer fee by the CPI-U increase of 2.05% to \$251,615 for calendar year 2020 for services described under request for proposals ETD0011;
- include updating, reviewing and testing other governmental service (OGS) software program for \$5,000; and
- include an annual MagVal Plus software update costing \$12,000 per year.

This amendment was signed by the ETF Secretary in January 2020.

Milliman Group Insurance and Disability Actuarial Services:

Another actuarial contractor, Milliman, satisfied its 2019 contract performance requirements and received satisfactory performance reviews by ETF and the Board. Consequently, the Milliman contract was amended to increase their retainer fee by the CPI-U increase of 2.05% for calendar year 2020 for services described under request for proposals ETD0013. This amendment was signed by the ETF Secretary in January 2020, at a new annual cost of \$128,604.

During calendar year 2019, the Milliman contract was amended to include the following additional scopes of work:

Reviewed and approved by Pamela Henning, Assistant Deputy Secretary
 Electronically Signed 3/9/20

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- actuarial audit of accumulated sick leave conversion credit program valuation costing \$35,000.
- services related to development of the GIB-authorized Group Life Insurance Request for Proposals (RFP) costing \$32,000.
- services related to the Department's Experience Studies for Duty Disability and Income Continuation Insurance Programs costing \$75,000.

Contract Compliance Audit Services for the Pharmacy Benefit Program:

A contract was signed by the ETF Secretary with PillarRx Consulting, LLC, (formerly TRICAST, LLC), for \$113,000 for calendar year 2020 to audit Navitus, the pharmacy benefit management third-party administrator.

Data Integrity Consulting Services

A contract was executed in December 2019 with ICON Integration & Design, Inc., for data integrity consulting services. The contract has been extended to December 31, 2021.

Business Process Management and Strategic Mapping Services

An RFP for the above services was released in December 2019, and a contract award was made to Orion Development Group to provide the services for an initial term extending to December 31, 2022. The budget for this work is estimated at \$300,000 per year.

Insurance Administration System

An RFP for the above system was released in March 2020, with vendor proposals due April 22, 2020. The contract term is anticipated to be for 10 years with three, five-year extensions.

Transformation, Integration and Modernization (TIM) Consulting Services

The Segal (fka LRWL, Inc.) contract amendment for: ECM Project Planning and Oversight Project Management, Insurance Administration System (IAS) RFP Creation and Procurement, Establishment of a Governance Model for the ETF Modernization Project and Oversight Project Management tasks related to IAS was signed by the ETF Deputy Secretary on February 18, 2020, for a term extending through December 31, 2020. Costs are not to exceed \$624,000.

Staff will be available at the meeting to address any questions.