

# AGENDA / NOTICE



## ETF Secretary Search and Screen Committee

Employee Trust Funds (ETF) Board  
State of Wisconsin

**Wednesday, October 28, 2020 (1:00 p.m.)**

### IMPORTANT NOTICE

Committee members will be attending this meeting via teleconference. This is a virtual meeting. Public can access the meeting only via teleconference. No physical access will be available.

**Call: (608) 571-2209 Conference ID: 637 246 561#**

Estimated Time	Action Item	Topic
1:00 p.m.		Call to Order
	*	<b>1. Personnel Matters</b> A. Secretary Recruitment: Finalizing the recruitment timeline, position announcement, and screening criteria.
		<b>2. Announcement of Action Taken on Business Deliberated During Closed Session</b>
3:00 p.m.		<b>3. Adjournment</b>

**NOTE: A quorum of the Executive Committee of the ETF Board may be present at the meeting exercising their authority according to Ch. 40.03, Wis. Stats. to appoint the ETF Secretary.**

\* The Committee will be required to meet in closed session pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) to discuss employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee will vote to reconvene in open session following the closed session.

Documents for this meeting are available on-line at: [http://etf.wi.gov/gov\\_boards.htm](http://etf.wi.gov/gov_boards.htm) This agenda is posted at the State Capitol, the Department of Employee Trust Funds, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.