

# AGENDA / NOTICE

Revised (9/14/21, 3:00 P.M.)



## Employee Trust Funds Board Meeting

State of Wisconsin

**Thursday, September 16, 2021 (12:30 p.m.)**

### IMPORTANT NOTICE

This is a virtual meeting. All Board members will be attending this meeting via teleconference. Members of the public may also access the meeting via teleconference. No physical access will be available. If you would like your attendance documented in the minutes, or would like to provide feedback to the board, please email [ETFSMBoardFeedback@etf.wi.gov](mailto:ETFSMBoardFeedback@etf.wi.gov).

Video Teleconference: [Click here to join the Microsoft Teams meeting](#)

Telephone Information: (608) 571-2209

Conference ID: 328 658 454#

### Comprehensive Presentation

Estimated Time	Action Item	Topic
12:30 p.m.		Call to Order
		1. Announcements <span style="float: right;">Matt Stohr</span>
		2. Recognition of Years of Service for Robert Niendorf and Michael Langyel
		3. <a href="#">Consideration of June 17, 2021 Open Session Meeting Minutes</a>
		4. Committee Reports
		A. Executive Committee <span style="float: right;">Wayne Koessl</span>
		B. Audit Committee <span style="float: right;">Bill Ford</span>
		C. Budget and Operations Committee <span style="float: right;">Roberta Rasmus</span>



Documents for this meeting are available on-line at: [http://etf.wi.gov/gov\\_boards.htm](http://etf.wi.gov/gov_boards.htm) This agenda is posted at the State Capitol, the Department of Employee Trust Funds, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Estimated Time	Action Item	Topic	
		5. <a href="#">Election of Officer – Secretary</a>	Cheryllynn Wilkins
12:50 p.m.		6. Discussion/Consideration	
		A. <a href="#">State 2021-2023 Biennial Budget and Legislative Update</a> and	Tarna Hunter
		B. <a href="#">Open Meetings Law Training</a> ♦ <a href="#">Presentation</a>	Dan Hayes / David Nispel
		10-minute Break	
1:55 p.m.		7. Operational Updates	
		A. Secretary's Report	John Voelker
		B. <a href="#">Strategic Plan Update</a> and <a href="#">ETF Organizational North Star Metrics</a>	Pam Henning / Kristin Gunther
		C. <a href="#">Customer Service Improvements and Trends</a>	Anne Boudreau / Matt Stohr
		D. <a href="#">COVID-19 Pandemic Update</a>	Pam Henning
		<i>Written Report Only:</i>	
		E. <a href="#">Disability Programs Update</a>	Jim Guidry
		F. <a href="#">Communications Update</a>	Mark Lamkins
		G. <a href="#">Administrative Rules Update</a>	Dan Hayes
		H. <a href="#">Procurement, Contract, and Program Appropriation Charging Updates</a>	Tim Steiner
		I. <a href="#">Legal Case Update</a>	Dan Hayes
		J. <a href="#">Board Correspondence</a>	Cheryllynn Wilkins
3:05 p.m.		8. Future Items for Discussion	
		A. <a href="#">Tentative December 9, 2021 Agenda Items</a>	Matt Stohr

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Estimated Time	Action Item	Topic	
	*	<b>9. Personnel Matters</b> A. Secretary's Compensation B. Request for an Attorney General opinion on the Board's authority under Wis. Stat. §20.923(7). C. Request a letter of support from the Wisconsin Technical College System to accompany the ETF Board's request for an Attorney General opinion. D. Delegate the signing of the request for an Attorney General opinion to the ETF Board Chair.	Lisa Dally, David Nispel, Diana Felsmann
		<b>10. Discussion and Vote on Business Deliberated During Closed Session</b> <ul style="list-style-type: none"> <li>• Request for an Attorney General opinion on the Board's authority under Wis. Stat. §20.923(7).</li> <li>• Request a letter of support from the Wisconsin Technical College System to accompany the ETF Board's request for an Attorney General opinion.</li> <li>• Delegate the signing of the request for an Attorney General opinion to the ETF Board Chair.</li> </ul>	
3:30 p.m.		<b>11. Adjournment</b>	

*Please note items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.*

\* The Board will be required to meet in closed session pursuant to the exemptions contained in Wis. Stats. § 19.85 (1) (c) to discuss employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Note:** Members of the Wisconsin Retirement (WR) Board and/or Teacher Retirement (TR) Board may be in attendance at the ETF Board meeting. The WR and TR Boards will not be conducting business during the ETF Board meeting. However, if a quorum of the WR Board or TR Board will be present at the ETF Board meeting for purposes of gathering information or otherwise engaging in governmental business, a joint meeting Agenda/Notice will be provided to the public to replace this Agenda/Notice.