



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
**A. John Voelker**  
 SECRETARY

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## ***Correspondence Memorandum***

**Date:** August 16, 2023  
**To:** Employee Trust Funds Board  
**From:** Matt Stohr, Administrator  
 Division of Retirement Services  
**Subject:** December 2023 Meeting Agenda Topics

**This memo is for informational purposes only. No Board action is required.**

Items planned for the December 2023 Board meeting currently include:

- Annual ETF Information Technology Update
- Annual State of Wisconsin Investment Board (SWIB) Appointee Update
- Educational topics, such as an overview of federal laws and compliance

ETF includes an updated base agenda within the Governance Manual for all board meetings. The electronic Governance Manual is located at the following link  
[http://etf.wi.gov/boards/gov\\_manual\\_retirement/base-agendas.pdf](http://etf.wi.gov/boards/gov_manual_retirement/base-agendas.pdf)

Staff will be at the Board meeting to answer any questions.

Reviewed and approved by Shirley Eckes, Deputy Secretary  
 Electronically Signed 09/14/2023

Board	Mtg Date	Item #
ETF	09.21.23	6A