

# AGENDA / NOTICE

Revised 12/08/2023



## Employee Trust Funds Board Meeting

State of Wisconsin

**Thursday, December 14, 2023 (9:00 a.m.)**

### Hill Farms State Office Building, CR N133/N134

4822 Madison Yards Way, Madison, WI 53705

#### IMPORTANT NOTICE

This meeting is held onsite at the Hill Farms State Office Building but is also available virtually as provided herein. If you would like your attendance documented in the minutes, or would like to provide feedback to the Board, please email [ETFSMBoardFeedback@etf.wi.gov](mailto:ETFSMBoardFeedback@etf.wi.gov).

Link to Virtual Meeting: [Click here to join the Microsoft Teams meeting](#)

To join via Telephone: (608) 571-2209 Conference ID: 622 927 204#

Action Item	Topic	Presenter(s)
	<b>Call to Order</b>	
	<b>1. Announcements</b>	Matt Stohr
	<ul style="list-style-type: none"><li>• TR Board Membership Updates</li><li>• WR Board Membership Updates</li><li>• ETF Board Membership Updates</li></ul>	
	<ul style="list-style-type: none"><li>• Recognition of Outgoing ETF Board Member: Roberta Rasmus</li></ul>	John Voelker
	<b>2. Consideration of:</b>	
☞	A. <a href="#">Open Minutes of September 21, 2023, Meeting</a>	
☞	B. Closed Minutes of September 21, 2023, Meeting	
	<b>3. Committee Reports</b>	
	A. Executive Committee	Bill Ford
	B. Audit Committee	Angela Miller

Documents for this meeting are available online at: <https://etf.wi.gov/about-etf/governing-boards/retirement-boards-meeting-agendas-and-materials>. This agenda is posted at the State Capitol, Hill Farms State Office Building, and on the Wisconsin Public Meeting Notice website.

If you need reasonable accommodations due to a disability, please contact the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931. Telephone number: (608) 266-0301. Wisconsin Relay Service 7-1-1.

Action Item	Topic	Presenter(s)
	C. Budget and Operations Committee	Jen Fogel
	<b>4. Discussion and Consideration</b>	
☛	A. <a href="#">Review of Committee Charters</a>	Matt Stohr
☛	B. <a href="#">Contract Extension: Transformation, Integration, and Modernization Consulting Services</a>	Michelle Baxter
☛	C. <a href="#">Delegation of Authority to Solicit Proposals from Qualified Firms for Actuarial Audits</a>	Joanne Klaas
☛	D. <a href="#">Delegation of Authority to the ETF Secretary for Executing the Strategic Partner for Pension Administration System Contract, including Contract Amendments</a>	Joanne Klaas
	E. Compliance	
	1. <a href="#">WRS Federal Compliance</a>	Laura Brauer / Kyle Kundert
	2. <a href="#">State Compliance: 2023 WI Acts 4 and 12 Implementation Update</a>	Matt Stohr
	<b>Break</b>	
	F. State of Wisconsin Investment Board (SWIB) Appointee Annual Update	David Schalow / John Voelker
	<b>5. Operational Updates</b>	
	<i>Presentations</i>	
	A. Secretary's Report	John Voelker
	B. <a href="#">Legislative Update</a>	Tarna Hunter
	C. <a href="#">Customer Service Improvements and Trends</a>	Anne Boudreau
	• <a href="#">Presentation</a>	
	D. <a href="#">Procurement, Contract, and Program Appropriation Charging Updates</a>	Tim Steiner
	• Results of Board Survey on Actuarial Services	Matt Stohr
	<i>Written Reports</i>	
	E. <a href="#">Communications Update</a>	Mark Lamkins
	F. <a href="#">ETF Organizational North Star Metrics Report</a>	Pam Henning

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Action Item	Topic	Presenter(s)
	G. <a href="#">Disability Programs and Quarterly Statistics Update: July–September 2023</a>	Jim Guidry
	H. <a href="#">Legal Case Update</a>	Dan Hayes
	I. <a href="#">Administrative Rules Status Update</a>	Dan Hayes
	J. <a href="#">Board Correspondence</a>	Kimberly Schnurr
<b>6. Future Items for Discussion</b>		
	A. <a href="#">March 2024 Meeting Agenda Topics</a>	Matt Stohr
<b>Break</b>		
<b>➔</b>	<b>7. Move to Closed Session</b>	
	* 8. <b>ETF Informational Security Updates</b>	David Maradiaga
<b>➔</b>	* 9. <b>Move to Open Session</b>	
	<b>10. Announcement of Business Deliberated During Closed Session Discussion</b>	Bill Ford
<b>➔</b>	<b>11. Adjournment</b>	

Please note, items may be taken in order other than listed. Unless otherwise noted, the presenters are ETF staff.

\* The Board may meet in closed session pursuant to the exemption contained in Wis. Stats. § 19.85 (1) (d) to consider strategy for crime detection or prevention. If a closed session is held, the Board may vote to reconvene into open session following the closed session.

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