

DRAFT

# MINUTES

March 28, 2024

## Employee Trust Funds Board

State of Wisconsin

### Location:

Hill Farms State Office Building – Room N133/N134  
4822 Madison Yards Way, Madison, WI 53705  
9:00 a.m. – 1:45 p.m.



### BOARD MEMBERS PRESENT:

Bill Ford, Chair	Katy Lounsbury*
Steve Wilding, Vice Chair	Angela Miller
Chris Heller, Secretary	David Schalow
Jen Fogel	Michele Stanton

### BOARD MEMBERS ABSENT:

Amy Mizialko

### PARTICIPATING EMPLOYEE TRUST FUNDS (ETF) STAFF:

#### Division of Benefits Administration:

Anne Boudreau, Deputy Administrator  
Jim Guidry, Benefit Services Bureau Director

#### Division of Trust Finance:

Cindy Klimke-Armatoski, Chief Trust Financial Officer  
Amelia Slaney, Financial Compliance Bureau Director

#### Employer Services Bureau:

Alene Kleczek, Director

#### Office of Budget and Management:

Tarna Hunter, Government Relations Director

#### Office of Enterprise Initiatives:

Michelle Baxter, Director

#### Office of the Secretary:

John Voelker, Secretary  
Shirley Eckes, Deputy Secretary  
Erin Casper, Board Liaison  
Kimberly Schnurr, Board Liaison

### OTHERS PRESENT:

#### Office of the Secretary:

Pam Henning, Assistant Deputy Secretary

#### ETF Staff:

Shellee Bauknecht\*, Laura Brauer, Julie Coleman\*, Taylor DeBroux, Deena Driese\*, Omar Dum Dum\*, Diana Felsmann, Roger Fletcher\*, Dan Hayes\*

\* Attended virtually.

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ETF	06.20.24	2A

**ETF Staff (Cont.):**

Michelle Hoehne\*, Steve Hurley\*,  
Joanne Klaas, Mark Lamkins, Caroline  
Marsh\*, Matthew Martinelli\*, Marie  
Ruetten, Shelly Schueller\*, Tricia Sieg\*,  
Lucas Strelow\*, Yikchau Sze, Barry  
Tucker, Amanda Williams, Kathryn  
Young

**Benefitfocus:**

Jake Dickerson\*

**Gabriel Roeder Smith & Company  
(GRS):**

Jim Anderson, Mark Buis, Rich Koch

**Legislative Audit Bureau (LAB):**

Lauren Gingell, Erin Scharlau

**State Engineering Association (SEA):**

Bob Schaefer

**State of Wisconsin Investment Board  
(SWIB):**

Edwin Denson, Rochelle Klaskin, Todd  
Mattina

**Teachers Retirement Board:**

Mike Abler\*, Dylan Helmenstine, Michael  
Langyel\*, Karl Morrin\*, Tony Przybylski\*

**University of Wisconsin–Madison:**

Marissa Isensee\*

**Wisconsin Retirement Board:**

Justin Nickels\*, Thomas Wegner

**Public:**

Beau James\*, Frank Wolff\*

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Bill Ford, chair, called the meeting of the Employee Trust Funds Board (Board) to order at 9:00 a.m. Ms. Schnurr, the board liaison, took roll call to confirm quorum, as a member of the Board was attending virtually.

**ANNOUNCEMENTS**

Ms. Eckes and Mr. Voelker provided the following announcements:

- The chief benefits officer (CBO) position was posted, and ETF has been actively recruiting to fill the vacancy.
- An “ETF Board Members” page was added to the ETF website that displayed Board member photos.
- Wayne Koessl submitted his official resignation from the Board the day before, and Mr. Ford and Mr. Voelker said a resolution has been prepared recognizing Mr. Koessl’s years of service on the Board.
- New Board members, including those on the Teachers Retirement and Wisconsin Retirement Boards, participated in board member orientations earlier that month.
- Michelle Stanton was appointed to the Budget and Operations Committee.

**CONSIDERATION OF OPEN AND CLOSED MINUTES OF DECEMBER 14, 2023,  
BOARD MEETING ([Ref. ETF | 03.28.24 | 2A](#))**

***MOTION: Mr. Schalow moved to approve the open and closed session minutes of the December 14, 2023, meeting as presented by the Board Liaison. Ms. Flogel seconded the motion, which passed unanimously on a voice vote.***

## ELECTION OF OFFICERS ([Ref. ETF | 03.28.24 | 3](#))

***MOTION: Ms. Miller moved to nominate the following slate of officers: Bill Ford as Chair, Steve Wilding as Vice Chair, and Chris Heller as Secretary of the Board. Mr. Schalow seconded the motion, which passed unanimously on a voice vote.***

## COMMITTEE REPORTS

### Executive Committee

Mr. Ford noted that the Executive Committee met virtually on March 27, 2024. The committee approved minutes, reviewed the Board's agenda, and discussed the board membership changes.

Mr. Ford said that the Executive Committee had discussed a few options provided in the memo Ms. Eckes submitted for their consideration ([Ref. EXC | 03.27.24 | 4A](#)). Mr. Ford noted that, initially, he had suggested a soft approach where Board members were asked to make every effort to meet in person at ETF Board meetings. At the Executive Committee meeting, he reiterated that he believes in-person board participation is important based on the role of the Wisconsin Retirement System (WRS) and fiduciary responsibilities to the trust and the members.

Mr. Heller agreed with Mr. Ford's sentiments. Mr. Heller offered to contact the Teachers Retirement (TR) Board members serving on the ETF Board to discuss the importance of serving in this role and the value of having discussions in person.

Mr. Wilding concurred with Mr. Ford and Mr. Heller. He reiterated his thoughts from the Executive Committee meeting and offered to discuss the value of in-person meetings with any new members appointed from the WR Board to the ETF Board, as well as his expectations for attendance at these meetings.

Mr. Voelker suggested at the Executive Committee meeting that Board members not attending in person contact the ETF Board chair instead of the board liaisons to indicate their rationale for needing to attend virtually. All Executive Committee members agreed on this approach going forward. Mr. Ford ensured that Board members were able to contact him in the future if they needed to.

Following that discussion, the Executive Committee reviewed some of the Department's objectives and accomplishments from the past quarter. Ms. Henning provided the quarterly Human Resource report, including key staff vacancies and other workforce related activities. Ms. Dally also discussed the "Secretary's Evaluation and Timetable" with the Executive Committee.

Secretary's Evaluation and Timetable ([Ref. ETF | 03.28.24 | 4A1](#))

Ms. Dally provided an overview of the Secretary's evaluation documents. She highlighted the supervisor/manager survey, ETF Board evaluation survey, and the overall timeline of the process. She offered to answer any questions Board members had on process, but none were posed.

Audit Committee

Ms. Miller noted that the Audit Committee met that morning. The committee elected the following officers: herself as chair, Ms. Lounsbury as vice chair, and Ms. Mizialko as secretary. The Audit Committee received a presentation from Ms. Scharlau of the Legislative Audit Bureau (LAB) on the results of ETF's 2022 Annual Comprehensive Financial Report (ACFR) audit. Ms. Scharlau also reported that LAB did not identify any material weaknesses or significant deficiencies in internal controls, nor any compliance issues. Ms. Williams presented on the Health Plan Performance Standards Reporting, and Ms. Sze provided a FY24–FY25 Biennial Audit Plan Update.

Budget and Operations Committee

Ms. Flogel noted that the Budget and Operations Committee met earlier that morning and welcomed Ms. Stanton as the newest member of the committee. The Committee elected the following officers: herself as chair, Mr. Heller as vice chair, and Ms. Stanton as secretary. Ms. Eckes provided an operations update, Ms. Hunter provided a legislative update, Ms. Baxter provided an ETF Modernization Update with a focus on the Insurance Administration System (IAS) implementation, and Ms. Henning shared information on ETF's Organizational North Star Metrics report.

**DISCUSSION / CONSIDERATION**

State of Wisconsin Investment Board (SWIB) – 2023 Wisconsin Retirement System (WRS) Investment Performance and 2024 Outlook ([Ref. ETF | 03.28.24 | 5A](#))

Mr. Denson, Ms. Klaskin, and Mr. Mattina from SWIB presented on the 2023 WRS investment performance. Mr. Denson went over the WRS Core Fund Performance as of Dec. 31, 2023, and noted the following:

- Calendar Year-to-Date return was at 11.40%; the benchmark was 11%.
- 5-year return was at 9.29%; the 5-year benchmark was 8.72%.
- 10-year return was at 7.09%; the 10-year benchmark was 6.69%.
- The investment objective of the Core Fund is to meet or exceed an average nominal return of 6.8% over the long-term.

Mr. Denson went on to discuss the net performance of the WRS Variable Fund as of Dec. 31, 2023. He highlighted the following:

- Calendar Year-to-Date return was 22.24%; the benchmark was 23.14%.
- 5-year return was 12.71%; the 5-year benchmark was 12.90%.
- 10-year return was 9.25%; the 10-year benchmark was 9.32%.
- The Variable Trust Fund is an optional all-stock fund as required by state statute.
- Approximately 7% of WRS assets are in the Variable Trust Fund.

Mr. Denson provided a summary of asset allocation changes for the Board. He noted public markets allocation changes, such as a reduction of public equity from 48% to 40% and an increase in fixed income from 25% to 27%. Other asset allocation changes were to private markets allocation, which saw an increase in private equity and debt from 15% to 18%, and a reduction in leverage level from 15% to 12%.

Mr. Denson also explained the 2024 asset allocation targets. He broke down asset allocation targets across private equity/debt, real estate, inflation sensitive, public fixed income, and public equity categories. He provided an analysis of the long-term target returns and risk for the 10-Year Expected Return, 30-Year Expected Return, Standard Deviation, Sharpe Ratio 10 Year, and Target Active Risk.

Ms. Klaskin explained that SWIB is cost effective and optimizes its costs. SWIB can manage assets internally at considerably lower costs than if those same assets were managed externally. As a result, SWIB saved \$536 million from 2013–2022 in comparison to its peers.

Mr. Mattina discussed the 2024 economic outlook. He said that expected economic growth remains strong in 2024, gradually moderating by year-end due to restrictive financial conditions and the running down of pandemic-era excess savings. He also shared that the long-term Policy Portfolio will shift this year with an increase in fixed income, reduced policy leverage, and higher private market allocations funded from a reduction in public equity.

WRS 41st Annual Valuation of Retired Lives – December 31, 2023 ([Ref. ETF | 03.28.24 | 5B](#))

Mr. Anderson, Mr. Buis, and Mr. Koch from Gabriel, Roeder, Smith Company (GRS) presented on the WRS Annual Valuation of Retired Lives. Mr. Anderson shared a chart that summarized the valuation results as of Dec. 31, 2023. He noted that based on the valuation results, core annuities will be increased 3.6% and variable annuities will be increased by 15.0%. These adjustments are effective April 1, 2024, and will first appear on retirees' May 1, 2024, payments.

Mr. Anderson provided more details on how the published Core effective earnings rate of 9.1% had exceeded the 5.0% investment return threshold, which triggers an annuity adjustment. The valuation determined the surplus in the core fund (with adjustments detailed on page 6 of GRS's full report) to come to a result of a 3.6% increase in the core annuity benefit. Mr. Anderson went on to explain that the variable fund effective earnings rate was 22.0%. This will result in a 15.0% increase in all variable annuities in force.

Mr. Anderson reviewed the ratio of assets compared to liabilities and how that equates to the dividends. He also discussed demographic information about WRS participants and a detailed description of WRS assets and liabilities, including annuities paid and fund balances in both trust funds.

Mr. Koch discussed the dividend liability, which is the liability for dividends remaining or the value of all the previously granted dividends. Retiree assets (after Market Recognition Account, or MRA, smoothing) would need to decrease by 21.6% to deplete the existing dividend liability by year end. Mr. Koch also highlighted that a significant loss in 2022 results in \$4.7 billion in unrecognized asset losses in the Core fund that must be shared by annuitants, actives, and employers over the next four years if actual investment earnings equal assumed earnings for the same time period.

GRS would continue to monitor the various plan risks, including dividend liability risk.

Ms. Miller asked if GRS was taking into consideration the Baby Boomer demographic, which was increasingly becoming of retirement age, and the impact that had on active employees. Mr. Buis stated that GRS worked with SWIB and that trends like Baby Boomers increasingly retiring was built into their 50-year projection.

Mr. Buis summarized WRS stress testing that had been presented to SWIB in the Fourth Quarter of 2023. He explained objectives of the WRS stress testing were to provide an overview of the WRS, specifically, the relationship of investment return to success measures and effects of bad outcomes; evaluate several points along the asset allocation spectrum against the measures of success using deterministic stress tests and stochastic (random) simulations; and find the "Goldilocks Zone," if it exists.

Mr. Buis reported that the following observations were made as part of the 2023 WRS stress testing. Changes from the 2021 study included:

- Returns over 2021 and 2022 were 16.9% and (12.9)%.
- Much lower standard deviation than the 2021 study.
- Changes in assumptions (7.0% to 6.8%, mortality, retirement).
- Additional return breakpoint scenarios (50 bp increments).

Notably, the “Goldilocks Zone” had widened within 6.0% to 7.5% range. Mr. Buis said that this provides for positive return with appropriate downside protection.

***MOTION: Mr. Heller moved to approve the report, 41st Annual Actuarial Valuation of Retired Lives as of Dec. 31, 2023, as recommended by ETF. Mr. Wilding seconded the motion, which passed unanimously on the following roll call vote:***

***Ayes: Flogel, Ford, Heller, Lounsbury, Miller, Schalow, Stanton, Wilding.***

***Nays: None.***

***Absents: Mizialko.***

Core Fund Annuity Adjustments and Effective Rate Projections ([Ref. ETF | 03.28.24 | 5C](#))

Ms. Klimke-Armatoski started her presentation on the “Core Fund Annuity Adjustments and Effective Rate Projections” with a breakdown of the current value of annuities, comparing the annuity increases versus inflation, also known as the Consumer Price Index (CPI). She presented information regarding projections for Core annuity adjustments and effective rates, based on varying investment return possibilities. The projections detailed how the current and future investment gains/losses would be recognized in the next five years, and the effect on the dividend liability (previously granted post-retirement annuity adjustments), using a 6.8% investment return. She noted that only an actuarial valuation can accurately calculate the annuity adjustments. These projections are useful for anticipating the magnitude, not the exact amount, of future adjustments.

Ms. Klimke-Armatoski discussed how annuity adjustments are calculated, resulting in an increase or decrease. She reviewed the assumptions used in the projections and the effect that investment gains and losses, including smoothing, has on the MRA based on a 6.8% investment return for the remaining four years of smoothing.

Department of Employee Trust Funds Annual Comprehensive Financial Report (ACFR) Calendar Year 2022 ([Ref. ETF | 03.28.24 | 5D](#))

Ms. Slaney highlighted ETF’s 2022 ACFR. There were limited changes in the organization of the report and no accounting change in 2022. The ACFR showed the net position of the various programs ETF administers. The LAB performed an audit of the report and had an unmodified opinion (clean) and no recommendations. The WRS continues to be financially strong. The Governmental Accounting Standards Board (GASB) funding ratio for the WRS is 95.7%. Ms. Slaney illustrated the impact net investment income had on the WRS revenue. WRS funding sources from 2013–2022

were from net investment income (78%) and contributions from employees and employers (22%).

Ms. Slaney discussed future actions of the ACFR for CY 2023. Some of the reporting changes included implementing GASB Statement 96, "Subscription-Based Information Technology Arrangements," and changing reporting of certain capital assets. Ms. Slaney shared that like for the 2021 ACFR, ETF plans to issue Standalone Financial Reports in September 2024 and a full ETF ACFR after.

Mr. Schalow and Mr. Wilding expressed interest in a breakdown of the difference in 2021 and 2022 sick leave numbers (roughly a 500,000 difference). Ms. Slaney stated she would provide follow-up details and additional information about what contributed to the decrease in net position for the Accumulated Sick Leave Conversion Credit (ASLCC) Program from calendar year 2021 to 2022<sup>†</sup>.

Mr. Ford announced that the Board would be taking a 20-minute break for lunch.

The Board took a break from 11:38 a.m.–12:00 p.m.

#### ETF Modernization Projects Update – Insurance Administration System (IAS) Implementation ([Ref. ETF | 03.28.24 | 6A](#))

Ms. Baxter and Ms. Kleczek presented an update on the IAS Implementation to the Board. Ms. Baxter began with a review of the IAS Project Scope. She then went on to highlight some of the accomplishments of the IAS Implementation, including the creation of a working eligibility and enrollment system for active employees and HR administrators (Locals, State, University of Wisconsin, and University of Hospital and Clinics). Ms. Baxter shared that the IAS timeline was updated to fully meet the needs of members, staff, and employers. As a result, the new go-live date would be prior to Open Enrollment 2025. The timeline adjustment was necessary to allow for the following:

- Provide a solution to increase adoption by end users in the way members interact with their ETF-administered insurance benefits.
- Address the complexity of ETF's benefit programs.
- Minimize risks.

Ms. Kleczek discussed the impacts of the new IAS go-live date. She said that Open Enrollment for Plan Year 2025 would occur in the legacy system, MEBS, and through third-party administrators. Adjustments would be needed to ETF's planned strategic initiatives, budget, and agency operations. Downtime between IAS go-live and the

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<sup>†</sup> "Change in Net Position for the Accumulated Sick Leave Conversion Credit Program" sent to Board members on June 6, 2024.



Pension Administration System (PAS) project kickoff was limited. As a result, resources would continue to be constrained and additional resources may be required.

Ms. Kleczek went through the steps that had to be accomplished on the go-live path for IAS. These were as follows:

- Data conversion and local employer data.
- Configuration for unique policies.
- Technical system development.
- Critical BenefitsPlace enhancements.
- Report development.
- Training.

Ms. Baxter and Ms. Kleczek invited the Board to ask questions, but none were posed.

Customer Service Member and Employer Data, Improvements, and Trends ([Ref. ETF | 03.28.24 | 6B](#))

Ms. Boudreau explained that her “Customer Service Member and Employer Data, Improvements, and Trends” presentation would include Ms. Kleczek’s “Employers that Joined the WRS in 2024” report ([Ref. ETF | 03.28.24 | 6E](#)), as well as retirement trends and process improvements. She began by sharing the most updated version of the North Star Dashboards and provided a review of the retirement data and customer service communications during Quarter 4 of 2023. A total of 32 new employers had joined the WRS in 2024. These included three school districts, one city, 19 towns, six villages, and three employers categorized as “other.”

Ms. Boudreau highlighted ETF customer service improvements, such as detailed information for county jailer members. She also discussed process improvements, including better metrics to improve customer service and an upgraded call routing system.

The Board requested an update at the June meeting regarding the following items:

- An explanation for why the retirement applications and appointments were red on the North Star Dashboards.
- Identifying the most popular appointment times and proactively managing resources to meet that increased demand.
- Reporting the average/median number of days between a retirement request and retirement payment.
- Success at building a new dashboard to track the number of transfers for a call.

- Update on reaching the goal of a 30 second wait time in the call center.

#### 2023 Disability Statistical Report ([Ref. ETF | 03.28.24 | 6C](#))

Mr. Guidry provided an overview of the four disability programs: Duty Disability (40.65), Income Continuation Insurance (ICI), Long-Term Disability Insurance (LTDI), and Disability Retirement (40.63). The average 2023 monthly Disability Retirement program (40.63) benefit is \$2,263/month; the average Duty Disability (40.65) benefit is \$3,355/month. The Long-Term Disability Insurance (LTDI) program is on a steady decline, with open claims down 47% since closure. Most claims run out in 10 years or less. The Income Continuation Insurance (ICI) claims show a broader age distribution than 40.63 (due to ICI including short-term disabilities) with an average benefit being \$894/month.

Mr. Guidry then provided an overview of ICI and other disability program updates. These included:

- A new effective date for State ICI premium increases moving to April 1 in 2025
- Implementing 2023 Wisconsin Act 4, County Jailers, effective January 1, 2024
- Adding the City of Milwaukee to the WRS (for new hires only).

Mr. Wilding asked how the Duty Disability (40.65) rates had been determined for county jailers. Mr. Guidry explained that counties already had these rates available based on claims data.

#### Legislative Update ([Ref. ETF | 03.28.24 | 6D](#))

Ms. Hunter referred to the "Legislative Update" memo. She said that the 2023 Regular Session of the Wisconsin Legislature ended when the State Senate adjourned on March 12. She highlighted the following bills that were passed by the Legislature that affect ETF:

- 2023 Wisconsin Act 4 and changes to the county jailer classification under WRS.
- 2023 Wisconsin Act 12 would add the City of Milwaukee (planning to join the WRS in 2024) and Milwaukee County (planning to join the WRS in 2025) to the WRS for new city and county employees, prohibit the city or county from creating a new retirement system, and prohibit the city or county from changing the benefits of employees that remain enrolled in the two retirement systems.
- 2023 AB 437 would allow the commissioner of insurance to appoint the deputy commissioner, chief legal counsel, or chief financial regulator in OCI to serve as a member on the WR Board, rather than limiting the commissioner's designee to an experienced actuary in OCI. As a result, Nathan Houdek appointed Becky

Easland, Deputy Commissioner of Insurance at OCI, as his designee on the WR Board on March 25.

Ms. Hunter also provided an overview of proposed legislation that made changes to the return-to-work requirements for teachers. 2023 SB 9 and 2023 AB 18 would apply to retired teachers who were hired between the effective date of the bill and Aug. 1, 2026. Changes included eliminating the annuity suspension requirement for teachers of school districts who return-to-work as a substitute teacher for a school district and work more than two-thirds of full time and reducing the break-in-service requirement for teachers of school districts from 75 days to 30 days. Additional return-to-work requirements for teachers were 2023 SB 512 and 2023 AB 515.

Ms. Hunter also discussed 2023 SB 908 and 2023 AB 1018 that made the following changes to WRS return-to-work laws:

- Allows an annuitant who returns to work for a WRS employer to not suspend their annuity for up to 60 months.
- Requires WRS employers that hire such annuitants to make payments to ETF equal to what they would have paid as required contributions for an active employee. These payments are deposited in the employer reserve account. No employee contribution is required.
- Repeals two obsolete provisions related to WRS return-to-work laws created during the public health emergency declared on March 12, 2020, by executive order 72, which ended on May 13, 2020.

### Secretary's Report

Mr. Voelker referenced the information provided by Ms. Baxter's and Ms. Kleczek's "ETF Modernization Projects Update – IAS Implementation" presentation during his Secretary's Report to the Board. He stated that the delayed IAS go-live date was disappointing, but it was the right decision when considering the overall customer experience of IAS and the inability to fully test an end-to-end solution prior to 2024 implementation. Mr. Voelker went on to explain that the delay does put additional pressure on the organization to ensure successful implementation in 2025. It would also mean that IAS implementation would overlap with the Pension Administration System RFP schedule. Mr. Voelker shared that he was confident in the ETF staff's resilience.

He had taken the opportunity to recognize ETF's ability to meet challenges and adapt to change. Mr. Voelker stated that the Board would be updated on ETF's strategic direction and the ripple effects of both the IAS and PAS projects happening simultaneously. Mr. Voelker also mentioned that on March 15, he had been invited to present at a national pension conference hosted by Stanford University.

### **OPERATIONAL UPDATES**

Mr. Ford announced that the remaining operational updates were provided in the Board meeting materials, and ETF staff were available to answer questions from Board members at that time. No questions were posed.

## **FUTURE ITEMS FOR DISCUSSION**

Tentative June 2024 Agenda ([Ref. ETF | 03.28.24 | 7A](#))

Ms. Eckes referred the Board to the “Tentative June 2024 Agenda” memo. She asked if there were any items that the Board wanted to include, noting that follow-up items brought up by the Board earlier would be added to June’s agenda. No additional topics were offered.

## **MOVE TO CLOSED SESSION**

Mr. Ford announced that the Board would meet in closed session to discuss the evaluation of the recommendation to award a contract resulting from the request for Proposals (RFPs) for Actuarial Audits.

***MOTION: Mr. Wilding moved to approve moving to closed session pursuant to the exemption contained in Wis. Stat. § 19.85 (1) (e) to deliberate or negotiate the investing of public funds or to conduct other specified public business. If a closed session is held, the Board may vote to reconvene in open session following the closed session. Ms. Stanton seconded the motion, which passed unanimously on the following roll call vote.***

***Ayes: Flogel, Ford, Heller, Lounsbury, Miller, Schalow, Stanton, Wilding.***

***Nays: None.***

***Absents: Mizialko.***

The Board moved to closed session at 1:29 p.m.

Ms. Flogel, Mr. Ford, Mr. Heller, Ms. Miller, Mr. Schalow, Ms. Stanton, and Mr. Wilding returned to open session at 1:41 p.m.

## **ANNOUNCEMENT AND VOTE ON BUSINESS DELIBERATED DURING CLOSED SESSION**

Announcement of Business Deliberated During Closed Session Discussion

Mr. Ford announced that the Board met in closed session to discuss the evaluation of the recommendation to award a contract resulting from the request for Proposals (RFPs) for Actuarial Audits.

Vote on RFP ETD0055-59 Actuarial Audits

**MOTION: Mr. Wilding moved to:**

- **Grant authority to the secretary of ETF to issue an intent to award a contract on behalf of the Board to Milliman to conduct actuarial audits of the sick leave program, life insurance program, and health insurance program, as recommended by the evaluation committee and ETF.**
- **Include the performance of the actuarial audits of the sick leave program, life insurance program and health insurance program as an amendment under Milliman's existing contract with ETF (ETD0013) so that terms and conditions are consistent with other work Milliman performs for ETF.**
- **Include the performance of the actuarial audits of the income continuation insurance program and the duty disability program as an amendment under Segal's existing contract with ETF (ETD0012) since no proposals were received.**

**Mr. Schalow seconded the motion, which passed unanimously on the following roll call vote.**

**Ayes: Flogel, Ford, Heller, Miller, Schalow, Stanton, Wilding.**

**Nays: None.**

**Absents: Lounsbury, Mizialko.**

**ADJOURNMENT**

**Motion: Ms. Miller moved to adjourn the meeting. Mr. Heller seconded the motion, which passed unanimously on a voice vote.**

The Board adjourned at 1:45 p.m.

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Chris Heller, Secretary  
ETF Board