



**STATE OF WISCONSIN**  
**Department of Employee Trust Funds**  
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SECRETARY

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## ***Correspondence Memorandum***

**Date:** June 3, 2024

**To:** Employee Trust Funds Board

**From:** Erin Casper, Board Liaison  
Kimberly Schnurr, Board Liaison  
Office of the Secretary

**Subject:** Board Correspondence

**This memo is for informational purposes only. No Board action is required.**

The Department of Employee Trust Funds (ETF) occasionally receives correspondence on behalf of the Retirement Boards regarding the Wisconsin Retirement System and other benefits.

Since the March 28, 2024, Board meeting, the following communication was submitted for the Board’s consideration:

1. [April 4, 2024 – Email Correspondence \(Non WRS Member\) – Investment Management Fees on the ACFR – Wolff](#)
2. April 17, 2024 – Mail Correspondence – Placing “Personal and Confidential” on Envelopes – Cashman<sup>1</sup>
3. [May 16, 2024 – Mail Correspondence - Deferred Retirement Application and Request for Reciprocity – Bos](#)

Correspondence for Board consideration is welcome via email to [BoardFeedback@etf.wi.gov](mailto:BoardFeedback@etf.wi.gov) or U.S. postal mail to Department of Employee Trust Funds, c/o RB Board Liaison, P.O. Box 7931, Madison, WI 53707-7931.

Staff will be at the Board meeting to answer any questions.

<sup>1</sup> The correspondence is not being made available to the public on the ETF website because it contains a high volume of individual personal information in the records of the department, the disclosure of which is prohibited by Wis. Stat. § 40.07 and Wis. Admin. Code § ETF 10.70 and/or protected health information prohibited from disclosure under HIPAA, the redaction of which renders the correspondence unreadable.

*Pamela L Henning*

Reviewed and approved by Pam Henning, Assistant Deputy Secretary  
Electronically Signed 06/06/2024

Board	Mtg Date	Item #
ETF	06.20.24	5G