**AGENDA AND NOTICE OF MEETING**

**EXECUTIVE COMMITTEE**

**STATE OF WISCONSIN**

**EMPLOYEE TRUST FUNDS BOARD**

|  |  |
| --- | --- |
| **Holiday Inn Hotel and Suites**  **1109 Fourier Drive**  **Madison, WI** | **Wednesday**  **June 22, 2011**  **4:30 p.m. – Board Room** |

Documents for this meeting are available on-line at: <http://etf.wi.gov/gov_boards.htm>

 *Denotes action item*

|  |  |  |  |
| --- | --- | --- | --- |
| **4:30 p.m.** |  |  | **Call to Order** |
| **4:30 p.m.** |  | **1.** | [**Consideration of September 15, 2010, Executive Committee Meeting Minutes**](http://etf.wi.gov/boards/agenda_items_2011/etf20110623_items/Exc%20Mtg/Item_1.pdf) |
| **4:35 p.m.** |  | **2.** | [**Election of Officers**](http://etf.wi.gov/boards/agenda_items_2011/etf20110623_items/Exc%20Mtg/Item_2.pdf) |
|  |  | **3.** | **Update on Department Objectives and Accomplishments**   1. [Quarterly Accomplishment Report, April - June](http://etf.wi.gov/boards/agenda_items_2011/etf20110623_items/Exc%20Mtg/Item_3A.pdf) |
|  |  | **4.** | **Governance Matters**   1. Agenda Review: June 23, 2011, Employee Trust Funds Board Meeting |
|  |  | **\*5.** | **Personnel Matters**   1. [Quarterly Human Resources Report](http://etf.wi.gov/boards/agenda_items_2011/etf20110623_items/Exc%20Mtg/Item_5A.pdf) 2. [Annual Human Resources Report](http://etf.wi.gov/boards/agenda_items_2011/etf20110623_items/Exc%20Mtg/Item_5B.pdf) 3. Secretary’s Salary Information 4. Secretary’s Annual Evaluation |
|  |  | **6.** | **Announcement of Action Taken on Business Deliberated on During Closed Session** |
| **5:45 p.m.** |  | **7.** | **Adjournment** |

*Times shown are estimates only.*

\* The Committee may be required to meet in closed session pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) for personnel matters. If a closed session is held, the Committee will reconvene into open session for further action on these and subsequent agenda items.