

## MINUTES OF JUNE 22, 2011, MEETING

### STATE OF WISCONSIN EMPLOYEE TRUST FUNDS BOARD EXECUTIVE COMMITTEE

DRAFT

Holiday Inn Hotel and Suites  
1109 Fourier Drive, Madison, WI

#### COMMITTEE MEMBERS PRESENT:

Wayne Koessl, Chair John David	Robert Niendorf
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#### PARTICIPATING ETF STAFF:

Dave Stella, Secretary Bob Conlin, Deputy Secretary Rhonda Dunn, Executive Assistant	Pam Henning, Division of Management Services
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Wayne Koessl, Chair, Executive Committee (Committee), called the meeting to order at 4:30 p.m.

#### CONSIDERATION OF MINUTES OF PREVIOUS MEETING

***Motion: Mr. Niendorf moved to accept the minutes of the September 15, 2010, Executive Committee meeting, as submitted by the Board Liaison. Mr. David seconded the motion, which passed without objection on a voice vote.***

#### ELECTION OF OFFICERS

As per the Executive Committee Charter, the Employee Trust Funds (ETF) Board Chair serves as Chair of the Executive Committee. Therefore, the two positions up for election on the Executive Committee are the Vice-Chair and Secretary.

***MOTION: Mr. Niendorf made a motion to cast a unanimous vote to elect John David as Vice-Chair and Robert Niendorf as Secretary. Mr. David seconded the motion, which passed without objection on a voice vote.***

#### DEPARTMENT OBJECTIVES AND ACCOMPLISHMENTS

Secretary Stella, Deputy Secretary Conlin, and Ms. Dunn reviewed and responded to questions from the Committee regarding the April – June 2011 quarterly accomplishments of the Department.

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## **GOVERNANCE MATTERS**

The Board reviewed the June 23, 2011, ETF Board meeting agenda.

## **PERSONNEL MATTERS**

Ms. Dunn reviewed and responded to questions from the Committee regarding the quarterly and annual human resources reports.

## **MOTION TO CONVENE IN CLOSED SESSION**

Mr. Koessler announced that the Committee would convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) for further discussion of personnel matters. Ms. Henning was invited to remain during the closed session.

***Motion: Mr. David moved to convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (c) for further discussion of personnel matters. Mr. Niendorf seconded the motion, which passed on a roll call vote.***

***Members voting aye: W. Koessler, J. David, R. Niendorf***  
***Members voting nay: none***

The Committee convened in closed session at 5:05 p.m. and reconvened in open session at 6:10 p.m.

## **ANNOUNCEMENT OF ACTION TAKEN ON BUSINESS DELIBERATED DURING CLOSED SESSION**

Mr. Koessler announced that the Committee discussed the Secretary's compensation, annual evaluation and other personnel matters.

## **ADJOURNMENT**

***Motion: Mr. Niendorf moved to adjourn the meeting. Mr. David seconded the motion, which passed without objection on a voice vote.***

The Executive Committee of the ETF Board adjourned at 6:10 p.m.

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Robert Niendorf, Secretary  
Executive Committee