

DRAFT

MINUTES

November 30, 2011

Executive Committee
Employee Trust Funds Board
State of Wisconsin



Location:

Holiday Inn Hotel and Suites
1109 Fourier Drive, Madison, WI

COMMITTEE MEMBERS PRESENT:

Wayne Koessl, Chair
John David, Vice Chair

Robert Niendorf, Secretary

PARTICIPATING EMPLOYEE TRUST FUNDS (ETF) STAFF:

Dave Stella, Secretary
Bob Conlin, Deputy Secretary

Rhonda Dunn, Executive Assistant

Wayne Koessl, Chair, Executive Committee (Committee), called the meeting to order at 4:55 p.m.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Motion: Mr. David moved to accept the open and closed minutes of the September 14, 2011, Executive Committee meeting, as submitted by the Board Liaison. Mr. Niendorf seconded the motion, which passed without objection on a voice vote.

DEPARTMENT OBJECTIVES AND ACCOMPLISHMENTS

Secretary Stella and Deputy Secretary Conlin reviewed and responded to questions from the Committee regarding the December 2011 Quarterly Accomplishments Report (Ref. EXC | 11.30.11 | 2A).

DEPARTMENT PERSONNEL MATTERS

Ms. Dunn reviewed and responded to questions from the Committee regarding the Quarterly Human Resources Activities Report (Ref. EXC | 11.30.11 | 3A).

Board	Mtg Date	Item #
EXC	3.7.12	1

GOVERNANCE MATTERS

The Committee reviewed the December 1, 2011, Employee Trust Funds (ETF) Board meeting agenda.

ADJOURNMENT

Motion: Mr. Niendorf moved to adjourn the meeting. Mr. David seconded the motion, which passed without objection on a voice vote.

The Committee adjourned at 5:20 p.m.

Date Approved: _____

Signed: _____

Robert Niendorf, Secretary
Executive Committee