

DRAFT

# MINUTES

September 19, 2012

Executive Committee  
Employee Trust Funds Board  
State of Wisconsin



## Location:

Department of Employee Trust Funds  
801 West Badger Road, Madison, WI

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### COMMITTEE MEMBERS PRESENT:

Wayne Koessler, Chair  
John David, Vice Chair

Robert Niendorf, Secretary

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### COMMITTEE MEMBERS ABSENT:

None

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### PARTICIPATING EMPLOYEE TRUST FUNDS (ETF) STAFF:

Bob Conlin, Secretary  
Rob Marchant, Deputy Secretary

Pam Henning, Division of Management  
Services  
Mark Lamkins, Office of Communications  
and Legislation

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Wayne Koessler, Chair, Executive Committee (Committee), called the meeting to order at 3:54 p.m.

### CONSIDERATION OF MINUTES OF PREVIOUS MEETING

***Motion: Mr. David moved to accept the minutes of the September 19, 2012, Executive Committee meeting, as submitted by the Board Liaison.  
Mr. Niendorf seconded the motion, which passed without objection on a voice vote.***

### GOVERNANCE MATTERS

The Committee reviewed the September 20, 2012, Employee Trust Funds (ETF) Board meeting agenda.

Board	Mtg Date	Item #
EXC	12.5.12	1

## DEPARTMENT OBJECTIVES AND ACCOMPLISHMENTS

Mr. Conlin and Mr. Marchant reviewed and responded to questions from the Committee regarding the September 2012 Accomplishments Report (Ref. EXC | 9.19.12 | 3A). In particular, the Committee discussed the successful completion of health insurance negotiations, the Department's annual reconciliation progress, and post-and-roll IT issues.

## PERSONNEL MATTERS

Ms. Henning reviewed and responded to questions from the Committee regarding the Quarterly Human Resources Activities Report (Ref. EXC | 9.19.12 | 4A). The Committee discussed the Department's recent effort to obtain delegation authority for recruitment purposes from the Office of State Employment Relations.

## ADJOURNMENT

***Motion: Mr. David moved to adjourn the meeting. Mr. Niendorf seconded the motion, which passed without objection on a voice vote.***

The Committee adjourned at 4:48 p.m.

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_

Robert Niendorf, Secretary  
Executive Committee