

Governing Board Delegations of Authority*

Updated August 22, 2022

From	To	Summary of Authority Delegated	Date Delegated	Expires
GIB	ETF Secretary	Delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Execute contracts, including contract amendments, for actuarial services for health insurance plans. 	<u>8-17-2022</u>	No Expiration
ETF Board	GIB	Delegation of authority to the Group Insurance Board for: <ul style="list-style-type: none"> • Procurement of services of a consulting actuary for the health insurance programs sponsored by the GIB. Includes power to determine requirements and qualifications, solicit and negotiate contracts, approve vendors, and oversee any vendor appeals. The GIB may further delegate as necessary to the ETF Secretary. 	<u>8-23-2022</u>	No Expiration
ETF Board Chair	ETF Staff	Delegation of authority from the ETF Board Chair to ETF staff to: Publicly notice ETF, WR & TR Board meetings.	<u>7-17-2021</u>	No expiration
ETF Board	ETF Secretary	Clarified delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Execute contracts and contract amendments with the Board's actuarial firms and with contract compliance audit firms. • See the ETF Board's previous delegation on <u>12-13-2018</u>. 	<u>3-21-2019</u>	No Expiration
ETF Board	ETF Secretary	Delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Procure CEM Benchmarking, Inc. for pension administration benchmarking services. 	<u>9-20-2018</u>	No Expiration

*This table does not contain all Board delegations. This table only contains ongoing delegations and does not contain one-time procurement delegations.

For actual delegation language please see Board meeting memos and associated minutes.

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ETF Board	GIB	Delegation of authority to the GIB for: <ul style="list-style-type: none"> • Oversight of the Health Savings Account (HSA) and Employee Reimbursement Account (ERA) programs, including the Health Care Flexible Spending Account (FSA), Limited Purpose FSA (LPFSA), Dependent Day Care FSA, Parking Account, and Transit Account, to the Group Insurance Board. ETF Board Audit Committee retains right of review.	<u>9-21-2017</u>	No Expiration
ETF Board	ETF Secretary	Re-confirmed prior delegations of authority relating to filing of scope statements without Board review and submitting rule drafts to the Legislative Council Rules Clearinghouse. In addition, delegated new authority to the ETF Secretary to do the following: <ul style="list-style-type: none"> • Make necessary technical changes or other non-substantive changes to the Final Draft prior to submission to the Legislature. • Promulgate emergency rules, with duty to report all such rules to the Board as soon as practicable. • Request extensions to emergency rules as applicable. 	<u>9-16-2010</u>	No Expiration
DC Board	ETF Secretary	Delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Approve statements of scope for administrative rules. • Present proposed administrative rules to the Boards once the final draft has been determined. 	<u>2-22-2005</u>	No Expiration

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ETF Board	ETF Secretary	Delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Approve statements of scope for administrative rules. • Present proposed administrative rules to the Boards once the final draft has been determined. 	12-10-2004	No Expiration
GIB	ETF Secretary	Delegation of authority to the ETF Secretary to: <ul style="list-style-type: none"> • Approve statements of scope for administrative rules. • Present proposed administrative rules to the Boards once the final draft has been determined. 	11-16-2004	No Expiration
WR & TR Boards	ETF Secretary	Delegation of authority to ETF Secretary to: <ul style="list-style-type: none"> • Approve disability benefits and submit a quarterly summary report in lieu of the lists of individuals applying for disability. 	3-21-2002	No Expiration

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ETF Board	ETF Secretary	Delegation of authority to the ETF Secretary, in regard to Administrative Rules, to: <ul style="list-style-type: none"> • Approve notices of public hearing and notices that draft rules have been submitted to the Legislative Council Rules Clearinghouse. 	9-20-1996	No Expiration
ETF Board	ETF Secretary	Delegation of duty to the ETF Secretary to: <ul style="list-style-type: none"> • Authorize and terminate the payment of annuities and death benefits. 	12-16-1983	No Expiration

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