



STATE OF WISCONSIN
Department of Employee Trust Funds
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 SECRETARY

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CORRESPONDENCE MEMORANDUM

DATE: March, 18, 2010
TO: Group Insurance Board
FROM: Betty Wittmann, Manager
 Optional Insurance Plans & Audits
 Division of Insurance Services
SUBJECT: Third Party Administrator Auditor Procurement Results

This memo is informational purposes only. No Board action is necessary.

In accordance with the Employee Trust Fund Board's (Board) delegation of authority (June 18, 2009), the Department released on August 24, 2009 five requests for proposals (RFP) for third party administrator (TPA) compliance audit services for the Department. The Department awarded the contract to the vendors listed below:

RFP#	RFP Title	Vendor
ETJ0001	Compliance Audit Services for Income Continuation Insurance (ICI) and Long-Term Disability Insurance (LTDI)	Wipfli LLP
ETJ0002	Compliance Audit Services for Group Health Insurance	Claims Technologies Incorporated
ETJ0003	Compliance Audit Services for Pharmacy Benefit Management (PBM)	TriCast (PSRx Advisors)
ETJ0004	Compliance Audit Services for Employee Reimbursement Accounts (ERA) and Commuter Benefits Program	Wipfli LLP
ETJ0005	Compliance Audit Services for Group Life Insurance Program	Wipfli LLP

Reviewed and approved by Tom Korpady, Division of Insurance Services.

Signature _____

Date _____

Board	Mtg Date	Item #
GIB	4.13.10	7E

Detailed information regarding the status of these audits is listed below:

Audit Timelines	
RFP# ETJ0001 ICI and LTDI	Wipfli began the audit for the Income Continuation Insurance and the Long Term Disability Insurance programs administered by Aetna in early February 2010. Wipfli is approximately a quarter of the way through auditing the claims and eligibility data, with the anticipated audit completion in June 2010.
RFP# ETJ0002 Group Health	Claims Technology Incorporated (CTI) began the audit for the Group Health Program, administered by Wisconsin Physician Services (WPS), in January 2010. CTI is approximately half-way through auditing the claims and eligibility data, and estimates the results of the audit will be reported to the Board at the June 8, 2010, meeting.
RFP# ETJ0003 PBM	The audit by TRICAST/PSRx Advisors for the PBM program, administered by Navitus, has been delayed until the process for the Request for Proposal for the PBM Administrative Services contract is complete. The audit is expected to begin before the end of April 2010.
RFP# ETJ0004 ERA & Commuter Benefits	The Entrance Conference to confirm the audit scope and timeline for the ERA & Commuter Benefits Program has been scheduled with Wipfli and the Fringe Benefit Management Corporation. The audit will begin in the middle of April 2010.
RFP# ETJ0005 Group Life	The Entrance Conference to confirm the audit scope and timeline for the Group Life Program has been scheduled with Wipfli and Minnesota Life. The audit will begin in the middle of April 2010.

Department staff will be available at the April 13th meeting to answer any questions you may have.