



STATE OF WISCONSIN
Department of Employee Trust Funds
David A. Stella
SECRETARY

801 W Badger Road
PO Box 7931
Madison WI 53707-7931

1-877-533-5020 (toll free)
Fax (608) 267-4549
TTY (608) 267-0676
<http://etf.wi.gov>

CORRESPONDENCE MEMORANDUM

DATE: January 7, 2011
TO: Group Insurance Board
FROM: Cindy Gilles, Board Liaison
Office of the Secretary
SUBJECT: Proposed 2012 Meeting Dates

This memo is for informational purposes only. No Board action is required.

Listed below are the proposed meeting dates for 2012:

Tuesday, February 7, 2012
Tuesday, May 22, 2012
Tuesday, August 28, 2012
Tuesday, November 13, 2012

You will notice that the Group Insurance Board meetings will be going from five meetings per year to four in 2012. We have developed this meeting schedule for various reasons, with the two most important reasons being: one less meeting per year, which will save time for board members and staff, and cost reductions. Occasionally, the meetings will start slightly earlier and end later than current meeting times. This modified schedule should allow for full discussion of agenda items and ensure the Board's business is completed within the established timeframes.

The dates were selected to avoid conflicts with holidays, Retirement Board meetings, State of Wisconsin Investment Board meetings, and professional organization conferences. If you have questions, or if these dates are problematic, please contact me at (608) 261-0736. Early confirmation of these dates will allow staff to enter into agreements with conference facilities.

I will assume these dates are acceptable unless I hear from you by April 4, 2011.

Reviewed and approved by Robert Conlin, Deputy Secretary.


Signature

1/11/2011
Date

Board	Mtg Date	Item #
GIB	2.8.11	5I