



STATE OF WISCONSIN  
Department of Employee Trust Funds  
Robert J. Conlin  
SECRETARY

801 W Badger Road  
PO Box 7931  
Madison WI 53707-7931

1-877-533-5020 (toll free)  
Fax (608) 267-4549  
TTY (608) 267-0676  
<http://etf.wi.gov>

**CORRESPONDENCE MEMORANDUM**

**DATE:** January 4, 2012  
**TO:** Group Insurance Board  
**FROM:** Chris Fried, Board Liaison  
Office of the Secretary  
**SUBJECT:** Proposed 2013 Meeting Dates

**This memo is for informational purposes only. No Board action is required.**

Listed below are the proposed meeting dates for 2013:

Tuesday, February 5, 2013  
Tuesday, May 21, 2013  
Tuesday, August 27, 2013  
Tuesday, November 12, 2013

The dates were selected to avoid conflicts with holidays, Retirement Board meetings, State of Wisconsin Investment Board meetings, and professional organization conferences. If you have questions, or if these dates are problematic, please contact me at (608) 266-0207. Early confirmation of these dates will allow staff to enter into agreements with conference facilities.

I will assume these dates are acceptable unless I hear from you by March 30, 2012.

Reviewed and approved by Robert J. Marchant, Deputy Secretary.

  
Signature

1/4/12  
Date

Board	Mtg Date	Item #
GIB	2.7.12	8F